

Borough of Palmyra
Virtual Regular Council Meeting, 6:30 PM
Monday September 20th, 2021
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens, and to reduce the potential spread of COVID-19 and its variants, while ensuring the continued functioning of government, the meeting of the Mayor and Council will be conducted as a Virtual Council Meeting. Members of the public are invited to “attend” the Council Meeting “Virtually” (via computer or phone) but all members of the public participating in the meeting virtually may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Official Bulletin Board and electronic signs on August 18th, 2021. Notice was also posted on the Borough of Palmyra Website on September 17th, 2021 and notice was given to all Council Members.

APPROVAL OF MINUTES

August 16th, 2021 – Regular Council Meeting Minutes

August 16th, 2021 – Executive Session Meeting Minutes

CORRESPONDENCE

Letter – Scott Poulton, Major Commanding Officer Emergency Management Section, State of NJ

Notification- Gene Padalino, Township of Pennsauken, Planning Zoning Coordinator

Resignation Letter – Mark Allen, Public Works Department

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness, 620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC HEARING – Route 130/Delaware River Corridor Municipal Self-Assessment Report

Resolution 2021-195, Resolution of the Borough of Palmyra, County of Burlington, State of New Jersey Statement on Intent to Pursue Plan Endorsement and Authorization to Submit the Municipal Self-Assessment Report to the New Jersey State Office of Planning Advocacy

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday September 20th, 2021. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCES ON FIRST READING public hearing to be held October 18th, 2021

Ordinance 2021-13, An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey Amending Ordinance 2020-10 to Provide for and Determine the Rates and Ranges of Compensation of Each Employee and Officer of the Borough of Palmyra for Years 2021 and 2022.

RESOLUTIONS

Resolution 2021-179 thru Resolution 2021-194 will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2021-179, Awarding a Contract to A=Plus Construction, Inc. from Lincoln Park, NJ per their Bid/Proposal Dated 5/22/2021 in the total amount of \$23,100.00 for Rehab Project PLRCAESC-296R pursuant to CGP&H and CFO's Review and Approval

Resolution 2021-180, Resolution Authorizing the Cancellation of Outstanding Checks from the Borough of Palmyra General Capital Account and the Current Fund Account

Resolution 2021-181, Resolution Awarding Change Order #2 to Think Pavers Hardscaping, LLC for the Temple Blvd Improvement Project with the Increased amount of \$96,095.59 from the Original Base Price of \$937,602.00 Making the New Adjusted Contract Price \$1,033,697.59 per Environmental Resolutions, Inc, Request Dated August 23st, 2021

Resolution 2021-182, Resolution Authorizing a Capital Purchase Exceeding \$15,000.00 of a 2021 Ford Expedition with Additional Equipment in the Total Amount of \$47,854.22 Under New Jersey State Contract #20-FLEET-01189 and New Jersey State Contract #17-FLEET-00719 Per Quote from Winner Ford of Cherry Hill, New Jersey

Resolution 2021-183, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) American Rescue Plan-Public Health Expenditure Category in the Amount of \$113,334.00

Resolution 2021-184, Resolution of the Borough of Palmyra, County of Burlington, authorizing a Lien be placed on Block 48 Lot 12 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-185, Resolution of the Borough of Palmyra, County of Burlington, authorizing a Lien be placed on Block 87 Lot 16 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-186, Resolution of the Borough of Palmyra, County of Burlington, authorizing a Lien be placed on Block 13 Lot 11 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-187, Resolution of the Borough of Palmyra, County of Burlington, authorizing a Lien be placed on Block 120 Lot 4.01 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-188, Resolution of the Borough of Palmyra, County of Burlington, authorizing a Lien be placed on Block 126 Lot 12 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-189, Resolution Approving Dominic A Belton as an Active Member of the Palmyra Fire Department

Resolution 2021-190, Resolution Appointing Amanda Schwartz Full-time Finance/Payroll/Accounts Payable Clerk at the Rate of \$17.00 per hour and Appointing Amanda Schwartz as Deputy Registrar with an Annual Stipend of \$1,200.00 Effective August 13th, 2021

Resolution 2021-191, Resolution Appointing Linda Yansick as Senior Tax Clerk at the Rate of \$17.50 per hour and Shade Tree Secretary with an Annual Stipend of \$1,200.00 effective August 13th, 2021

Resolution 2021-192, Resolution Authorizing a Refund for Various Tax Overpayments

Resolution 2021-193, Resolution of the Borough of Palmyra, County of Burlington, State of New Jersey Authorizing the emergency purchase of replacement Aeon 30-Ton Rooftop Water Source Heat Pump including all necessary piping, ductwork and electrical requirements for the Community Center Gymnasium from Air Systems Maintenance in the amount of \$113,334.00 per proposal dated August 3, 2021 Pursuant to and in accordance with N.J.S.A. 40A:11-6

Resolution 2021-194, Resolution Authorizing the Payment of September 2021 Bills in the Amount of \$2,541,032.69

MOTION TO APPROVE TREASURERS' REPORTS

- August 2021

PUBLIC EVENTS

- Neighbor to Neighbor
- Palmyra Market
- Town-wide Yard Sale – Saturday, September 19th, 2021
- Halloween Parade

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Proposed Mandatory COVID-19 vaccinations for Borough Staff
- Community Center HVAC
- Palmyra Improvement Association Request for Facility usage
- Palmyra Seniors request for use of the Community Center
- Trash Collection
- Riverton Jetter - Shared Service
- Salaries Review Committee - misc. issues
- Annual NJLM Conference, Atlantic City, November 16-18, 2021
- Request for attendance to Annual Government Finance Officers Association Conference – Donna Condo with 3-night stay in Atlantic City September 21, 2021 thru September 24, 2021
- Ballot Box Installation
- Pedestrian signal button - Broad St and Highland Ave Meeting -Update

- Grant Opportunities
 - DCA Local Assistance Bureau - explore potential Fire Department/EMS merger/shared service feasibility study
 - DVRPC Safe Routes to Transit Technical Assistance Program – update
- Time Limit Parking Signs per Ordinance
- Police Department flood repairs - update
- Estate issues: Block 152 Lot 9.02 Qualifier C520B
- Summer hours
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Tax Sale Report
- Painting “Palmyra” on the metal arch
- Volleyball net and Bocce Court at the Community Center

ADMINISTRATORS REPORT

- TACO/Code Enforcement Officer positions
- Public Works open position
- Part-time Seasonal Cleaner Position/Legion Field Restrooms
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Legion Field & Community Center usage Ordinances
- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer lateral responsibility Ordinance and Sewer bills - update
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance

MAYOR AND COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2021- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**

Topic: Borough Council Regular Meeting September 20th, 2021 **Time:** September 20th, 2021 **6:30** PM

To attend the Virtual Regular Council Meeting:

Join Zoom Meeting by computer

Topic: Borough Council Regular Meeting September 20th, 2021 **Time:** September 20th, 2021 **6:30** PM

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

OR:

By phone, dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543