

Borough of Palmyra
Council Caucus Meeting, 6:00 PM
Monday November 1st, 2021
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens, and to reduce the potential spread of COVID-19 and its variants, while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting “Virtually” (via computer or phone) but all members of the public participating in the meeting virtually may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on October 20th, 2021. Notice was also posted on the Borough of Palmyra Website on October 29th, 2021 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

October 18th, 2021 - Regular Council Meeting Minutes

CORRESPONDENCE

Resignation Letter- Ptl. Destinee Quintero

Letter- Diane Gutierrez-Scaccetti, Commissioner, NJ Dept of Transportation

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on November 1, 2021 you must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

RESOLUTIONS

Resolution 2021-211, Resolution of the Borough of Palmyra’s Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that come into Contact with Municipal Employees, Officials and Volunteers

Resolution 2021-212, Resolution of Borough of Palmyra County of Burlington Authorizing a Lien be Placed on Blk 48 Lot 12 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-213, Resolution of Borough of Palmyra County of Burlington Authorizing a Lien be Placed on Blk 120 Lot 4.01 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-214, Resolution of Borough of Palmyra County of Burlington Authorizing a Lien be Placed on Blk 85 Lot 19 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2021-215, Resolution Authorizing the Chief Financial Officer to Make Budget Transfers to the 2021 Budget in the amount of \$76,175.00

Resolution 2021-216, Resolution of the Borough of Palmyra Adopting the Revised Personnel Policies and Procedures Manual and the Supervisory Supplement to the Personnel Policies and Procedures Manual Dated November 1, 2021 with a new Effective Date of November 1, 2021

Resolution 2021-217, Resolution Authorizing the Mayor to Execute an Agreement Between the Borough of Palmyra and Virtua Health, Inc./Mobile Grocery Store for one-year term to expire October 31, 2022.

Resolution 2021-218, Resolution appointing Duane Wallace as Plumbing Sub-Code Official and Plumbing Inspector, and Co-Electrical, Building and Mechanical Sub-code Officials and Inspectors as necessary for the Rt. 73 S. Redevelopment Project at the combined annual salary of \$25,000 effective November 1, 2021 and for the duration of project.

PUBLIC EVENTS

- Palmyra Halloween Parade

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Palmyra Improvement Association Request for Facility usage
- 313 Delaware Avenue – Trash Clean-up
- 202 Cinnaminson Avenue/storage container
- 5th and Race Street Improvements; liquidated damages
- Mayor's Advisory Board

ADMINISTRATORS REPORT

- TACO/Code Enforcement Officer positions
- Outdoor Storage Containers/Accessory Structures Ordinance
- Best Practices Checklist
- 2022 Budget
- Request For Proposals for 2022 Professional Services
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2021- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**

To attend the Virtual Council Caucus Meeting:

Topic: Borough Council Caucus Meeting November 1, 2021 **Time:** November 1, 2021 6:00 PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

OR

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543