

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday October 4th, 2021
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens, and to reduce the potential spread of COVID-19 and its variants, while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting “Virtually” (via computer or phone) but all members of the public participating in the meeting virtually may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on September 21st, 2021. Notice was also posted on the Borough of Palmyra Website on October 1st, 2021 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

September 20th, 2021 - Regular Council Meeting Minutes

CORRESPONDENCE

Resignation Letter- PTLM Oscar Rubi, Jr.

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

REPORTS

Palmyra Board of Education Liaison

PHS Student Representatives

PRESENTATION

David Steinberg, NRG

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on October 4th, 2021 You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

RESOLUTIONS

Resolution 2021-196 Resolution of the Borough of Palmyra Adopting a COVID-19 Vaccination/Testing Policy for Employees

Resolution 2021-197, Resolution Awarding a Contract to Municipal Emergency Services Per Quote QT1509803 Per New Jersey State Contract #17-Fleet-00819 in the amount of \$29,581.22 Subject to Certification of CFO

PUBLIC EVENTS

- Palmyra Market
- Halloween Parade

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Proposed Mandatory COVID-19 vaccinations for Borough Staff
- Palmyra Improvement Association Request for Facility usage
- Salaries Review Committee - misc. issues
- Grant Opportunities
 - DVRPC Safe Routes to Transit Technical Assistance Program – update
- Time Limit Parking Signs per Ordinance
- Modified “Summer” Hours/Flex Time
- Trash collections - Republic’s services and potential inhouse collections
- 202 Cinnaminson Ave - shipping container
- Accessory Structures & shipping/cargo containers - Zoning/Land Development Ordinance amendments
- 313 Delaware Ave - trash accumulation
- Annual “Put Safety on the Agenda” Presentation; Joe Henry, Hardenbergh Insurance
- Veterans Memorial Park - update
- Sewer Connection Fee ordinance
- Cinnaminson Fire District charge for service - potential for the Borough to charge under Mutual Aid Agreement
- Capital projects - vehicle purchases on hold

ADMINISTRATORS REPORT

- TACO/Code Enforcement Officer positions
- Public Works open position
- Part-time Seasonal Cleaner Position/Legion Field Restrooms
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Legion Field & Community Center usage Ordinances
- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance

- Sewer lateral responsibility Ordinance and Sewer bills - update
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2021- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

To attend the Virtual Council Caucus Meeting:

Topic: Borough Council Caucus Meeting October 4th, 2021 **Time:** October 4th, 2021 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNvVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

OR

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543