

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday November 15th, 2021
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens, and to reduce the potential spread of COVID-19 and its variants, while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting “Virtually” (via computer or phone) but all members of the public participating in the meeting virtually may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on November 5th, 2021. Notice was also posted on the Borough of Palmyra Website on November 19th, 2021 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

November 1st, 2021 - Council Caucus Meeting Minutes

November 1st, 2021 - Executive Session Meeting Minutes

CORRESPONDENCE

Resolution from Palmyra Land Use Board

Resignation Letter- Amy Austin

Resignation Letter- Gail Marquis

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update

- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

REPORTS

Palmyra Board of Education Liaison

PHS Student Representatives

PRESENTATION

2021 Municipal Best Practices Inventory

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on November 15th, 2021 You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCES ON SECOND READING public hearing November 15th, 2021

Ordinance 2021-14, An Ordinance Amending Ordinance 2021-05 Concerning Administrative Review and Approval of Minor modifications and/or Field changes to previously approved site plans

Ordinance 2021-15, An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey Amending Chapter 190, Article III of the Code of the Borough of Palmyra Entitled Parks and Recreation Areas

Ordinance 2021-16, An Ordinance of the Borough of Palmyra, Burlington County, in the State of New Jersey Amending the Sewer Connection Fees.

Ordinance 2021-17, Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey Approving an Application for a Long-Term Tax Exemption and Authorizing the Execution of a

Financial Agreement for a Tax Exemption for an Urban Renewal Project with Respect to the Property Commonly Known as Block 156, Lots 2, 2.01, 3.01,4.01,5.01,6.01 (Future Lot 2.03) on the Tax Map of the Borough of Palmyra

RESOLUTIONS

Resolution 2021-221 thru and Resolution 2021-224 will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2021-221 Awarding a Contract to Allrisk Inc per Invoice # 2021-SI-17190 New Jersey State Approved COOP# 65MESCCPS ESCNJ-Bid Number ESCNJ 17/18-34 Disaster Recovery in the Amount of \$23,713.11 Subject to the Certification of the CFO

Resolution 2021-222, Resolution Authorizing the award of a Non-Fair and Open Contract Frenzel Auto Repair, Public Road, Palmyra, NJ for Auto Repair and Maintenance for the Borough of Palmyra

Resolution 2021-223, Resolution Authorizing the Payment of November 2021 Bills in the Amount of \$1,917,568.60

Resolution 2021-224, Resolution Authorizing the Execution of a Redevelopment Agreement between the Borough of Palmyra and Palmyra Urban Renewal Entity, LLC. Pursuant to the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1 et.seq

MOTION TO APPROVE TREASURERS' REPORTS

- October 2021

PUBLIC EVENTS

- PIA Winter Festival
- Santa Visit December 3rd, 2021

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Mandatory COVID-19 vaccinations/testing for Borough Staff
- Salaries Review Committee - misc. issues
- 313 Delaware Ave - trash accumulation
- Alcoholic Beverages - Consumption in Public Places
- Fund Balance (Surplus) usage policy

- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Sewer lateral responsibility ordinance, Sewer fees, potential water usage billing
- DVRPC - Local Bicycle/Pedestrian Planning Assistance Program
- Clothing Collection Containers

ADMINISTRATORS REPORT

- TACO/Code Enforcement Officer positions
- 2022 Budget
- Road improvement projects - liquidated damages
- 202 Cinnaminson Ave storage container
- Request for Proposals/Professional Services – due December 3rd at 12:00 Noon
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Trash Collection - Republic Services and potential inhouse collections

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2021- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**

To attend the Virtual Council Caucus Meeting:

Topic: Borough Council Caucus Meeting November 15th, 2021 **Time:** November 15th, 2021 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

OR

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543