

Borough of Palmyra
Virtual Council Caucus Meeting, 6:30 PM
Monday February 7th, 2022
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey and in response to Executive Order No 196 issued by Governor Murphy on November 16, 2020. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on January 5th, 2021. Notice was also posted on the Borough of Palmyra Website on February 4th, 2022 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

December 6th, 2021 – Council Caucus Meeting Minutes

December 6th, 2021- Executive Session Meeting Minutes

January 3rd, 2022 – Reorganization Meeting Minutes

CORRESPONDENCE

Press Release - NJ DCA Local Recreation Improvement Grant Award

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update

- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday February 7th, 2022. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCE ON FIRST READING (Public Hearing February 22nd, 2022)

Ordinance 2022-1, An Ordinance rescinding Ordinance 2021-05 Amending the Borough of Palmyra Land Development Code Section 158-27(B) and the Route 73 South Redevelopment Plan to permit Administrative Review and approval of minor modifications and/or field changes relating to previously approved site plans, and rescinding Ordinance 2021-14 Amending Ordinance 2121-05 concerning administrative review and approval of minor modifications and/or field changes relating to previously approved site plans.

RESOLUTIONS

Resolution **2022-58** and Resolution **2022-71** will be enacted as a single motion, if either resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2022-58, Resolution Related to the Appointment of Crossing Guards

Resolution 2022-59, Resolution Authorizing the Cancellation of Municipal Certificate #19-0005 for Block 152, Lot 9.02, Qualifier C520B

Resolution 2022-60, Resolution Approving Participation with the State of New Jersey Federal Grant Program Administered by the Office of the Attorney General, Department of Law and Public Safety

Resolution 2022-61, Resolution Authorizing a Shared Service Agreement between the Board of County Commissioners of the County of Burlington and the Borough of Palmyra for snow removal on county roads for a period of three-years effective January 1, 2022 thru December 31, 2024

Resolution 2022-62, Resolution Authorizing the Mayor to execute the 2022 Recycling and Solid Waste Services Agreement between the Borough of Palmyra and the Board of County Commissioners of Burlington County for a five-year term effective January 1, 2022 thru December 31, 2026

Resolution 2022-63, Resolution Authorizing the refund of tax overpayment on Block 153.02, Lot 1012 in the amount of \$1,883.39

Resolution 2022-64, Resolution Authorizing the Cancellation of taxes for a Totally Disabled Veteran at Block 52.01 Lot 5- Partial tax year 2021 and thereafter and authorizing the refund of \$724.45 previously paid.

Resolution 2022-65, Resolution Authorizing the Cancellation of Taxes for a Totally Disabled Veteran at Block 17 Lot 16-Partial tax year 2021 and thereafter and authorizing the refund of \$7,554.33 previously paid

Resolution 2022-66, Resolution Authorizing and Agreement with PAYARGO, Inc. in connection with processing online banking payments.

Resolution 2022-67, Resolution of Need Determination for the Palmyra Family Affordable Housing Development

Resolution 2022-68, Resolution Authorizing the Payment of January bills in the amount of \$1,500,267.86.

Resolution 2022-69, Resolution Appointing Christopher Henriques and Antony Perkins to the Borough of Palmyra Police Department as Patrolman effective February 14th, 2022 with an Annual Salary of \$41,000.00 per the stipulations of their conditional offers of employment

Resolution 2022-70, Resolution Appointing Matthew Maresca to the Borough of Palmyra Police Department as Patrolman effective February 14th, 2022 with an Annual Salary of \$41,000.00 per the stipulations of his conditional offer of employment

Resolution 2022-71, Resolution Rescinding Resolution 2022-038 Appointment of Craig Charles Danson and offer of employment as Electrical Sub-code Official

MOTION TO APPROVE TREASURERS' REPORTS

- November 2021
- December 2021

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Mandatory COVID-19 vaccinations/testing for Borough Staff and/or boosters

- Authorization to conduct Aerial Larval/ Adult Mosquito Control Activities
- Code Enforcement Officer, Electrical Sub-Code, Janitorial/Light Maintenance, Deputy Clerk and Assistant Administrator positions
- Surplus vehicles
- 2022 Budget and Budget Workshop Meeting on Saturday, March 26, 2022 at 8:30 AM
- Time Limit and other parking signs and additional traffic control signs
- Juneteenth - State and Federal holiday
- In-house trash collections
- Vacant property registration and fee ordinance - Burl Co JIF bulletin
- Grant Opportunities:
 - NJ DOT Local Bicycle/Pedestrian Planning Assistance Program
 - US Dept of Homeland Security and FEMA SAFER Grant for potential hiring of two firefighters
 - NJ EDA Brownfield Impact Fund
 - PSE&G Sustainable Jersey Grants Program
 - NJ Department of Law and Public Safety Safe and Secure Grant Program
 - NJ EDA Aspire Program under NJ FRA for Redevelopment Funding
 - NJAW Volunteer Fire and EMS Grant Program

ADMINISTRATORS REPORT

- Water-usage based Sewer billings
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments

MAYOR - COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

Negotiations,

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Borough Council Caucus Meeting February 7th, 2022 **Time:** February 7th, 2022 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

By phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543