

BOROUGH OF PALMYRA
VIRTUAL REORGANIZATION MEETING
JANUARY 3rd, 2022, at 6:30 PM

CALL TO ORDER

The Annual Reorganization Meeting of Borough Council of the Borough of Palmyra is hereby called to order.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETING STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No 103 issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised that the Reorganization Meeting of Mayor and Borough Council of the Borough of Palmyra, County of Burlington, State of New Jersey, will be a Virtual Reorganization Meeting. Members of the Public are invited to “attend” the Virtual Reorganization Meeting “Virtually” (via computer or phone) but all members of the public participating in the meeting virtually may be muted and their video image disabled. Public Notice of this meeting has been given by the Municipal Clerk in the following manner:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on December 19, 2021.
- B. Mailing written notice to the Burlington County Times, Courier Post newspaper on December 19, 2021.
- C. Notice to all Council Members.

OATH OF OFFICE

- A. Swearing in of Councilperson Michelle McCann (3-year term) Oath of Office given by Ted Rosenberg
- B. Swearing in of Councilperson Timothy Howard (3-year term) Oath of Office given by Ted Rosenberg

CONVENE NEW COUNCIL

ROLL CALL OF COUNCIL

COUNCIL PRESIDENCY NOMINATIONS

Motion to open nominations.

Motion to close nominations.

Vote for Council President

OATH OF OFFICE

Council President Oath of Office given by Ted Rosenberg

ACKNOWLEDGEMENT OF DIGNITARIES

STATE OF THE BOROUGH ADDRESS - Mayor Gina Ragomo Tait

CORRESPONDENCE

Resignation Letter – Raymond Holshue, Jr.- Electrical Subcode Official

PUBLIC PORTION

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No 103 issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey. Please be advised that the Reorganization Meeting of Borough Council of the Borough of Palmyra, County of Burlington, State of New Jersey, will be a Virtual Reorganization Meeting. The Virtual Reorganization Meeting will be held on Monday, January 3rd, 2022 at 6:30 pm Eastern Time. Members of the public are invited to “attend” the Virtual Reorganization Meeting.

The public portion is for discussion on resolutions, other items listed on the agenda, or any other matter you desire to share with the governing body. We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday, January 3rd, 2022. You must include “**Meeting Question/ Comment**” in the subject line and your name and address. Comments submitted in a timely manner will be reviewed and read during the Virtual Reorganization Meeting; it may be necessary to follow-up with persons submitting comments later. All comments will become part of the record and included with the Meeting Minutes. For those who “attend” the Virtual Reorganization Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

DISCUSSION ITEMS - NEW BUSINESS

Public Events - MLK Jr. Day of Service- Monday January 17th, 2022

- A. **Council Committees Appointments**
- B. **Mayor's Annual Appointments**
- C. **Annual Citizen Appointments**
- D. **Notice of Annual Borough Council Caucus Meeting and Regular Meeting Dates**

RESOLUTIONS

Consent Agenda- **Resolution 2022-1** to **Resolution 2022-58** will be enacted as a single motion; if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

1. **Resolution 2022-01**, Resolution to Confirm Council Committee Appointments
2. **Resolution 2022-02**, Resolution to Confirm Mayor's Annual Appointments
3. **Resolution 2022-03**, Resolution to Confirm Mayor's Annual Citizen Appointments
4. **Resolution 2022-04**, Resolution Approving the Borough of Palmyra Official Caucus and Regular Monthly Public Meeting Dates for the Borough Council for 2022
5. **Resolution 2022-05**, Resolution Authorizing the Appointment of Ted Rosenberg, Esq., as Municipal Solicitor.
6. **Resolution 2022-06**, Resolution Authorizing the Appointment of Jeffrey D Winitzky, Esq. of Parker McCay as Special Counsel/Bond Attorney.
7. **Resolution 2022-07**, Resolution Authorizing the Appointment of Armando Riccio, Esq. as Special Counsel/Labor Attorney for Burlington County Municipal JIF related matters.
8. **Resolution 2022-08**, Resolution Authorizing the Appointment of Robert N. Wright, Jr., Esq. of Malamut & Associates, LLC as Special Counsel/Conflict Attorney.
9. **Resolution 2022-09**, Resolution Authorizing the Appointment of Andrew Brewer, Esq. of Maraziti Falcon, LLP as Special Counsel/Municipal Redevelopment Attorney.
10. **Resolution 2022-10**, Resolution Authorizing the Appointment of Robert P. Nehila Jr., of Bowman & Company LLP, as Municipal Auditor
11. **Resolution 2022-11**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Engineer
12. **Resolution 2022-12**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Sewer Engineer

13. **Resolution 2022-13**, Resolution Authorizing the Appointment of John Hogue and/or Vladimir Raskin of Environmental Resources Management (ERM), as Municipal Environmental Engineer/Consultant and LSRP.
14. **Resolution 2022-14**, Resolution Authorizing the Appointment of James Winckowski of Consulting & Municipal Engineers (CME) as Special Projects Engineer
15. **Resolution 2022-15**, Resolution Authorizing the Appointment of David Gerkens of Community Grants, Planning and Housing, (CGP&H) as Municipal Planner/Grants Coordinator.
16. **Resolution 2022-16**, Resolution Authorizing the Appointment of Community Grants, Planning and Housing, (CGP&H) as Municipal Affordable Housing/RCA Administrator.
17. **Resolution 2022-17**, Resolution Authorizing the Appointment of James D. Fattorini, Esq., as Municipal Public Defender.
18. **Resolution 2022-18**, Resolution Authorizing the Appointment Brian E. Turner, Esq., and/or Daniel Gee, Esq., of Malamut & Associates, LLC as Municipal Prosecutors.
19. **Resolution 2022-19**, Resolution Authorizing the Appointment of any/all other Municipal Prosecutors in Burlington County, as Substitute Prosecutor
20. **Resolution 2022-20**, Resolution Authorizing the Appointment of Christopher J Powell of Hardenbergh Insurance Group as Insurance Consultant/ JIF Risk Management Consultant and Authorizing JIF Risk Management Consultant Agreement
21. **Resolution 2022-21**, Resolution Authorizing the Appointment of Mark Ruderman, Esq. of Ruderman & Roth, LLC. as Special Counsel/Labor Attorney for Police matters/Collective Bargaining Agreement Negotiations
22. **Resolution 2022-22**, Resolution Authorizing the Appointment of Carmen Saginario Jr., Esq. of Capehart Scatchard. as Special Counsel/Labor Attorney for General Labor Matters
23. **Resolution 2022-23**, Resolution Appointing Evan H.C. Cook., Esq., of Malamut & Associates as Special Counsel/Ethics Attorney
24. **Resolution 2022-24**, Resolution Appointing Kelly Grant, Esq. of Malamut & Associates as Special Counsel/COAH Attorney
25. **Resolution 2022-25**, Resolution Authorizing the Mayor to Execute Contracts with All Appointed Professionals After Review and Approval by the Solicitor and the Chief Financial Officer.
26. **Resolution 2022-26**, Resolution Appointing John Gural as Administrator for The Borough of Palmyra
27. **Resolution 2022-27**, Resolution Appointing John Gural as Burlington County JIF Fund Commissioner and JIF Claims Coordinator
28. **Resolution 2022-28**, Resolution Appointing Doretha R Jackson as Burlington County JIF Alternate Fund Commissioner and Wellness Coordinator

29. **Resolution 2022-29**, Resolution Appointing Tracy Kilmer as Burlington County JIF Safety Coordinator.
30. **Resolution 2022-30**, Resolution Appointing John Gural, Doretha Jackson and Ernest McGill as DOT/CDL Designated Employer Representatives
31. **Resolution 2022-31**, Resolution Appointing Stephen Falicki as seasonal employee per terms of his offer of employment
32. **Resolution 2022-32**, Resolution Appointing Class 1 Officers, Christopher Henriques, Antony Perkins, Tyler Tolan to Palmyra Police Department at the rate of \$13.00 per hour.
33. **Resolution 2022-33**, Resolution Appointing Sara Ercolono, Howard Dreby, Barbara Zeyher, Ellen Adams, Jarmilla Sheppard, and Joyce Alessandro as Crossing Guards for The Borough of Palmyra for 2022.
34. **Resolution 2022-34**, Resolution appointing John Yansick as a Part-time Public Works Laborer, effective January 1, 2022 not-to-exceed 28 hours per week
35. **Resolution 2022-35**, Resolution Appointing the Borough of Palmyra Community Emergency Response Team (C.E.R.T.) Members
36. **Resolution 2022-36**, Resolution Appointing Daniel Norman to Palmyra Fire Department
37. **Resolution 2022-37**, Resolution Appointing Philip Opalski as part-time Housing Inspector, Fire Inspector and RCS Building Inspector not-to-exceed 16 hours per week.
38. **Resolution 2022-38**, Resolution Appointing Craig Charles Danson as Electrical Sub-Code Official, effective January 1st, 2022 subject to the terms of offer of employment at the rate of 17,000.00 per year.
39. **Resolution 2022-39**, Resolution Designating the Burlington County Times and the Courier Post as the Legal Newspapers and GovDeals.com as the Legal Auction Site for Vehicles and Property.
40. **Resolution 2022-40**, Resolution Authorizing the 2022 Temporary Budget Appropriations.
41. **Resolution 2022-41**, Resolution to Approve 2022 Temporary Debt Service for the Borough of Palmyra in the County of Burlington, State of New Jersey
42. **Resolution 2022-42**, Resolution Approving a Cash Management Plan for The Borough of Palmyra.
43. **Resolution 2022-43**, Resolution Fixing the Rate of Interest to Be Charged on Delinquent Taxes, Sewer Payments and Assessments
44. **Resolution 2022-44**, Resolution Authorizing the Tax Collector to Cancel Debits and Credits of \$10.00 or Less for Tax and Sewer Payments
45. **Resolution 2022-45**, Resolution Authorizing the Tax Assessor to file Rollbacks, Assessments, Added and Omitted Tax Appeals and Assessor's List of Corrections and Errors on behalf of the Borough of Palmyra

46. **Resolution 2022-46**, Resolution Awarding a contract to New Jersey Animal Control, LLC for 2022 Animal Control Services, subject to the Solicitor's review and the Chief Financial Officer's Certification
47. **Resolution 2022-47**, Resolution Awarding 2022 Maintenance Contract for Sewage Treatment Plant to Municipal Maintenance Company, Inc. in the amount of \$374,299.00, subject to the Solicitor's review and Chief Financial Officer's certification
48. **Resolution 2022-48**, Resolution Awarding 2022 On-Call Contracting Services Contract to Neri's Construction & Rentals, Inc. in the amount of \$548,668.00 subject to the Solicitor's review and the Chief Financial Officer's certification
49. **Resolution 2022-49**, Resolution Awarding 2022 Sewer Treatment Plant and Pump Station Debris Removal Contract to WindRiver Environmental in the amount of \$161,734.33 subject to the Solicitor's review and the Chief Financial Officer's certification
50. **Resolution 2022-50**, Resolution Awarding the 2022 HVAC Maintenance Contract to Air Systems Maintenance in the amount of \$28,109.00 subject to Solicitor's review and the Chief Financial Officer's certification
51. **Resolution 2022-51**, Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One, Two and Three Requirements
52. **Resolution 2022-52**, Resolution Approving the Application to the New Jersey Department of Transportation for Technical Assistance with the preparation of feasibility study for the Local Bicycle and Pedestrian Assistance Program
53. **Resolution 2022-53**, Resolution Appointing M'Kai Williams and Gabriella E Gillespie as Junior Student Borough Council Representatives
54. **Resolution 2022-54**, Resolution Authorizing the Payment of December bills in the amount of \$1,599,429.61.
55. **Resolution 2022-55**, Resolution Authorizing the Chief Finance Officer to Pay Vendor Bills during the Month of January 2022.
56. **Resolution 2022-56**, Resolution Awarding a Contract to Thor Construction Group, LLC. Per Quote in the Amount of \$18,350.00 for the Palmyra Municipal Building Drainage Improvements
57. **Resolution 2022-57**, Resolution of the Borough of Palmyra Adopting the Borough of Palmyra Educational and Professional Development Reimbursement Policy
58. **Resolution 2022-58**, Resolution Related to the Appointment of Crossing Guards

COMMENTS FROM THE GOVERNING BODY

ADJOURNMENT

Topic: Borough of Palmyra Reorganization Meeting

Time: Jan 3, 2022 06:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Passcode: 3UIxoD

Dial

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Meeting ID: 569 423 8954

Passcode: 555543