

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday, March 7th, 2022
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

February 7th, 2022 - Council Caucus Meeting Minutes

February 7th, 2022 - Executive Session Meeting Minutes

CORRESPONDENCE

Letter- Scott Coffina, Burlington County Prosecutor

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update – Subdivision Application review
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

REPORTS

Palmyra Board of Education Liaison

PHS Student Representatives

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on March 7th, 2022. You must include your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing April 4th, 2022)

Ordinance 2022-02, An Ordinance of Borough of Palmyra to Exceed the 2022 Municipal Budget Appropriation Limits and Establish a CAP Bank (N.J.S.A 40A:4-45.14)

Ordinance 2022-03, An Ordinance of Borough of Palmyra Amending Chapter 70, Alcoholic Beverages, Article VI Consumption in Public Places, of the Code of the Borough of Palmyra

ORDINANCES ON SECOND READING public hearing March 7th, 2022

Ordinance 2022-01, An Ordinance rescinding Ordinance 2021-05 Amending the Borough of Palmyra Land Development Code Section 158-27(B) and the Route 73 South Redevelopment Plan to permit Administrative Review and approval of minor modifications and/or field changes relating to previously approved site plans, and rescinding Ordinance 2021-14 Amending Ordinance 2121-05 concerning administrative review and approval of minor modifications and/or field changes relating to previously approved site plans.

RESOLUTIONS

Resolution **2022-073** thru and Resolution **2022-086** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2022-073, Authorizing the Appointment of Kim M Whelan and Jennifer G Edwards of Acacia Financial Group, Inc. as Financial Consultant

Resolution 2022-074, Resolution Amending Resolution 2022-069 and only promoting Antony Perkins to Patrolman effective February 14, 2022; Christopher Henriques is to remain a Class I Officer and his salary to remain \$13.00 per hour.

Resolution 2022-075, Resolution Approving Mark W Bankowski as an active member of the Palmyra Fire Department

Resolution 2022-076, Resolution Appointing Tyler Tolan to the Borough of Palmyra Police Department as Patrolman effective February 28, 2022 with an Annual Salary of \$41,000.00 per the stipulations of his conditional Offer of employment.

Resolution 2022-077, Resolution of the Borough of Palmyra Urging the Swift Passage of S-330 which restores Energy Tax Receipts.

Resolution 2022-078, Resolution Appointing Duane J Wallace a Temporary Electrical Sub-Code Official and Temporary Electrical Inspector and Authorizing a \$4,000.00 stipend for the period of time he is Temporary Electrical Sub-Code Official and Temporary Electrical Inspector effective 01/01/2022

Resolution 2022-079, Resolution Authorizing the Payment of February 2022 Bills already paid in the Amount of \$1,889,543.31

Resolution 2022-080, Resolution Appointing Corey Ahart Borough of Palmyra Municipal Judge Effective March 20th, 2022 thru March 20th, 2025.

Resolution 2022-081, Resolution Authorizing the Funding of Palmyra Borough's Share of the MACCS Contract

Resolution 2022-082, Resolution Awarding a Contract to Environmental Resolutions, Inc. (ERI) for design services for the W. Henry & Walnut Street Project per their proposal dated February 23, 2022 in the amount of \$96,500.00

Resolution 2022-083, Resolution Awarding o Contract to Environmental Resolutions, Inc. (ERI) for Construction Period Engineering services for the Transportation Alternatives Program (TAP) portion of Temple Blvd Project per their proposal dated February 18, 2022 in the amount of \$142,500.00

Resolution 2022-084, Resolution Appointing Rebecca Flynn as Board of Health Coordinator for the Borough of Palmyra

Resolution 2022-085, Resolution Awarding a Contract to Cannon Carpets, LLC in the amount of \$26,500.00 for Borough Hall Improvements per their Quote dated February 9, 2022

Resolution 2022-086, Resolution Authorizing the Contract Award to Byrd Dog Paving for the Temple Boulevard Improvement Project – TAP Grant-1046(300) in the Amount of \$694,349.01 Subject to review and certification by the Borough Solicitor and the CFO

PUBLIC EVENTS

Palmyra Downtown Safety Day

Easter Egg Hunt

MOTION TO APPROVE TREASURERS' REPORTS

- January 2022

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Mandatory COVID-19 vaccinations/testing for Borough Staff and/or boosters
- Code Enforcement Officer, Electrical Sub-Code, Janitorial/Light Maintenance, Deputy Clerk and Assistant Administrator positions
- 2022 Budget and Budget Workshop Meeting on Saturday, March 26, 2022 at 8:30 AM via Zoom
- Juneteenth - State and Federal holiday
- In-house trash collections
- Electric vehicles and charging stations grant opportunities

ADMINISTRATORS REPORT

- Year End Tax Collector Report
- 2022 Burl Co JIF Elected Officials Training
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Trash Collection - Republic Services and potential inhouse collections

- Alcoholic Beverage Consumption/ Outdoor Seating/ Dining Ordinance

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**