

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday, April 4th, 2022
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

March 7th, 2022 - Council Caucus Meeting Minutes

March 21st, 2022 - Executive Session Meeting Minutes

CORRESPONDENCE

Notification- Resolution 2022-08 Palmyra Land Use Board regarding consistency of BOP Ordinance 2022-04

Email- Farrah Jenkins, Councilwoman

Email- Allie Rossignol, Chairperson Palmyra Democrats

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update – Subdivision Application review
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

REPORTS

PHS Student Representatives

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 2:00 PM on April 4th, 2022. You must include your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCES ON SECOND READING (Public Hearing)

Ordinance 2022-02, An Ordinance of Borough of Palmyra to Exceed the 2022 Municipal Budget Appropriation Limits and Establish a CAP Bank (N.J.S.A 40A:4-45.14)

Ordinance 2022-04, An Ordinance Amending the Borough of Palmyra Land Development Code Section 158-27(B) and the Route 73 South Redevelopment Plan to Permit Administrative Review and Approval of Minor Modifications and/or Field Changes Relating to Previously Approved Site Plans

RESOLUTION

Resolution **2022-104** thru Resolution **2022-107** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2022-104, Resolution awarding a contract to Straight Edge Striping, LLC/Signs & Safety Devices, LLC in the amount of \$28,685 for parking signs in the Borough’s business district per ERI’s Recommendation of Award dated March 25, 2022 and subject to the CFO’s certification of funds.

Resolution 2022-105, Resolution approving a change order in the amount of \$4000 for Thor Construction Group LLC for the Palmyra Police Station Flood remediation project bringing the new contract total to \$22,350.00.

Resolution 2022-106, Resolution to Authorize Outlaw Investment Group, LLC to Submit Site Plan Application to the Palmyra Land Use Board

Resolution 2022-107, Resolution Authorizing the Execution of an Agreement Between the New Jersey Department of Transportation and the Borough of Palmyra with Respect to the Temple Boulevard Improvements Project Federal Project # TAP-1046(300)

PUBLIC EVENTS

Palmyra Easter Egg Hunt

Palmyra Downtown Safety Day

Juneteenth Celebration

Spring Yard Sale

Palmyra Cove Nature Park riverbank “Beach Sweep”

DISCUSSION ITEMS

- Borough Hall staffing/reopening to the public, Legion Field, Community Center, Council Meetings - Covid-19 update
- Electrical Sub-Code/Inspector
- In-house trash collections
- Electric vehicles and charging stations grant opportunities
- Alcoholic Beverage Consumption in Public Spaces
- YMCA outdoor summer program
- School Resource Officer agreement with BOE

ADMINISTRATORS REPORT

- 2022 Burl Co JIF Elected Officials Training
- Uncompensated Balances Report
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance

- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Trash Collection - Republic Services and potential inhouse collections
- Alcoholic Beverage Consumption/ Outdoor Seating/ Dining Ordinance

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**