



BOROUGH OF PALMYRA
Department of Housing
 20 W. Broad Street
 Palmyra, NJ 08065
 Phone: 856-829-1096
 Email: tkilmer@boroughofpalmyra.com

FEE: \$45.00

PALMYRA HARBOUR CONDOMINIUMS ONLY
RESALE INSPECTION APPLICATION for CERTIFICATE OF OCCUPANCY
(Fee is \$45 per/unit)

SECTION I – APPLICANT INFORMATION

Address of Inspection: _____ Unit#/Floor#: _____

Block: _____ Lot: _____ Qual: _____

Name of Seller/Owner: _____

Address: _____

City, State, Zip: _____

This memo shall serve as a request for a Housing Code Inspection regarding the above referenced property for sale. A fee of \$45.00 payable to the Borough of Palmyra is due before scheduling the inspection.

SECTION II – INSPECTION RESULTS

Please forward inspections results to:

Name: _____

Address: _____

Phone: _____ Email: _____

NOTE: PLEASE ALLOW 48 HOURS FOR INSPECTION REPORT RESULTS TO BE AVAILABLE.

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OFFICE USE ONLY

INSPECTION DATE: _____

CHECK #: _____ / CASH: _____

RECEIPT NO. _____



CERTIFICATE OF OCCUPANCY INSPECTION CHECKLIST

for

HOME RESALES and RENTAL TENANT TURNOVER

FOR PALMYRA HARBOUR CONDOMINIUMS ONLY

THE FOLLOWING IS PROVIDED AS A GUIDE OF ALL APPLICABLE CODES AND ORDINANCES THAT MAY BE CONSIDERED DURING YOUR INSPECTION. IN ADDITION TO THE INSPECTION A REVIEW OF REQUIRED PERMITS WILL BE COMPLETED.

FIRE SAFETY REQUIREMENT

_____ Fire extinguishers - One 2A:10BC fire extinguisher required in Kitchen, not mounted. Purchased within one year with receipt, or tagged)

_____ Carbon Monoxide (CO) detectors - Carbon Monoxide (CO) Detectors shall be installed and maintained in the immediate vicinity of the sleeping area(s) and must be located within 10 feet of those areas.

_____ Smoke Detectors - Smoke Detectors must be installed and maintained on each level of the premises including the basement and the attic if there are walk-up steps (even if unfinished). Smoke Detectors are required outside of each separate sleeping area and must be located within 10 feet of those areas. Smoke Detectors shall not be located in the kitchen. Smoke detectors must use 10-year sealed lithium battery type.