

**Borough of Palmyra**  
**Regular Council Meeting, 6:30 PM**  
**Monday, August 15<sup>th</sup>, 2022**  
**A G E N D A**

**CALL TO ORDER**

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5<sup>th</sup>, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10<sup>th</sup>, 2022.
- Notice to All Council Members.

**APPROVAL OF MINUTES**

June 16<sup>th</sup>, 2022 – Special Council Meeting Minutes  
July 18<sup>th</sup>, 2022 – Regular Council Meeting Minutes  
July 18<sup>th</sup>, 2022 – Executive Session Meeting Minutes  
August 8<sup>th</sup>, 2022- Special Council Meeting Minutes

**CORRESPONDENCE**

**REDEVELOPMENT**

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Elm Office LLC, 321 E. Broad Street – Former Knights of Columbus Property Update and Presentation

## PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

## RESOLUTION – Previously Tabled

**Resolution 2022-145-** Resolution of the Borough of Palmyra Recommending Plan Endorsement and Adopting the Planning and Implementation Agreement

## PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at [djackson@boroughofpalmyra.com](mailto:djackson@boroughofpalmyra.com). The opportunity to submit comments prior to meeting expires at 2:00 PM on August 15<sup>th</sup>, 2022. Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

## ORDINANCE ON FIRST READING Public Hearing September 19<sup>th</sup>, 2021

**Ordinance 2022-07,** An Ordinance to Establish Registration Rules and Regulations for properties that are the subject of Foreclosure Proceedings

## ORDINANCE ON SECOND READING

**Ordinance 2022-05,** Borough of Palmyra Bond Ordinance Providing for the Various 2022 Capital Improvements by and in the Borough of Palmyra, In the County of Burlington, State of New Jersey; Appropriating \$1,612,000.00 Therefore and Authorizing the Issuance of \$1,429,275.00 Bonds or Notes of the Borough of Palmyra to Finance Part of the Cost Thereof

**Ordinance 2022-06,** Borough of Palmyra Bond Ordinance Providing for Various 2022 Sewer Utility Improvements, By and In the Borough of Palmyra, In the County of Burlington, State of New Jersey; Appropriating \$1,870,000.00 Therefor from the Sewer Utility of the Borough and Authorizing the Issuance of \$1,870,000.00 in Bonds or Notes of the Borough to Finance Part of the Cost thereof.

## RESOLUTIONS

Resolution **2022-157** thru Resolution **2022-162** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

**Resolution 2022-157**, Resolution Approving the Release of a Bond Submitted by Richard Greco Regarding a Minor Subdivision for Block 18.01, Lot 1, 1.01, 2, 2.02, 2.03, and 2.04

**Resolution 2022-158**, Resolution Awarding a contract to ERI Environmental Resolutions, Inc. for engineering services for the HVAC System Preventive Maintenance Contract for 2023 per their proposal dated July 20, 2022 in the amount of \$5,000.00

**Resolution 2022-159**, Resolution Awarding a contract to ERI Environmental Resolutions, Inc. for engineering services for the 2023 On Call Contracting Services per their proposal dated July 20, 2022 in the amount of \$6,500.00.

**Resolution 2022-160**, Resolution Authorizing the Extension of the Grace Period for 2022 Third Quarter Property Taxes

**Resolution 2022-161**, Resolution of Governing Body Acknowledging Receipt of and Certification of the 2021 Annual Audit

**Resolution 2022-162**, Resolution Authorizing Payment of August bills in the amount of \$1,279,319.37.

### **MOTION TO APPROVE TREASURERS' REPORTS**

- July 2022

### **PUBLIC EVENTS**

CPR Training Class – August 18<sup>th</sup>, 2022 Palmyra Police Association

Yard Sale – September 17<sup>th</sup>, 2022, Rain date, September 18<sup>th</sup>, 2022

Flue Clinic- October 27, 2022, Palmyra Community Center

### **DISCUSSION ITEMS**

- Electrical Sub-Code/Inspector
- Trash Collection – ongoing issues and new specifications
- Capital Improvements
- Tacony Palmyra Bridge Pedestrian Access
- Fire Department- New Hires/stipend program/proposed policy and Firehouse lease
- Time clocks/punch in/out requirements – updated policy
- Parking enforcement
- CDL issues
- Sewer Dept staffing
- Think Pavers Hardscaping –liquidated damages/final release
- Community Center staffing

- Audit Exit Conference
- Government Finance Officers Assoc 2022 Conference, September 20-22, Atlantic City, 3-night's stay at \$116/night - CFO Donna Condo
- Vacation Leave/Accrual issues
- Mosquito Control
- Request for 4-way Stop sign at Morgan Avenue and Temple Blvd.
- PIA Porch Walk Music Festival Request
- Surplus Vehicles

### ADMINISTRATORS REPORT

- Cyber Awareness Training, Part 2 from Wizer-Training.com
- NJ League of Municipalities Annual Conference, November 15-17, 2022
- Misc. items as necessary

### ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/code revisions - Zoning/Land Development Ordinance amendments
- Alcoholic Beverage Consumption in Public Spaces
- PPM Policy updates
- Sewer Lateral Policy & water usage-based billing
- Vehicles and Gasoline

### MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

## ADJOURNMENT

\*\*\*Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.