

Borough of Palmyra
Special Zoom Council Meeting, 6:30 PM
Monday August 8th, 2022
A G E N D A

CALL TO ORDER

The Special Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on August 2, 2022.
- Mailing written notice to the Burlington County Times, on August 2, 2022.
- Notice to All Council Members.

RESOLUTION

Resolution 2022-156 Resolution Authorizing the Borough of Palmyra to Apply to the New Jersey Department of Community Affairs (NJDCA) for the 2022 American Rescue Plan Firefighter Grant

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during the public portion. You must indicate your name and address for the record. All comments will become part of the record and included with the Meeting Minutes.

MAYOR / COUNCIL COMMENTS

ADJOURNMENT

**BOROUGH OF PALMYRA
RESOLUTION 2022-156**

**RESOLUTION AUTHORIZING THE BOROUGH OF PALMYRA TO APPLY TO THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS (NJDCA) FOR A 2022 AMERICAN RESCUE PLAN FIREFIGHTER GRANT**

WHEREAS, the Borough of Palmyra will apply for a 2022 American Rescue Plan Firefighter Grant from the New Jersey Department of Community Affairs (NJDCA) for much needed firefighting equipment including purchase of a gear washer and dryer and turn out gear;

WHEREAS, the purchase of the equipment will cost \$56,479.00 and the Borough of Palmyra is requesting \$50,832.00 in 2022 American Rescue Plan Firefighter Grant funds and will provide a 10% match of \$5647.00 with local funds;

NOW, THEREFORE, BE IT RESOLVED

1. That the Borough of Palmyra does hereby authorize the application for such a grant; and,
2. Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement; and, also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Borough of Palmyra and the New Jersey Department of Community Affairs.

NOW THEREFORE, BE IT RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents in connection therewith:

Borough Clerk

Mayor

RECORD OF COUNCIL VOTE ON RESOLUTION 2022-156 adopted

MOTION:

SECOND:

Brandon Allmond:

Laura Cloud:

Natashia Latimore:

Michelle McCann:

Bernadette Russell:

President Timothy Howard:

Mayor, Gina Ragomo Tait -

I HEREBY CERTIFY that the foregoing resolution was adopted by the Borough Council of the Borough of Palmyra, County of Burlington, State of New Jersey at their Special Council Meeting held August 8th, 2022.

Doretha R. Jackson, RMC
Borough Clerk

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

In accordance to Federal Executive Order 12549, "Debarment and Suspension," the undersigned certifies, to the best of his or her knowledge that as an applicant, this agency or its key employees:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal Department or agency, or by the State of New Jersey;
- b. have not within a 3-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense, in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transportation; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- c. are not presently indicted or for otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- d. have not within 3-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549.

NAME OF AGENCY Borough of Palmyra	
NAME AND TITLE OF OFFICIAL SIGNING FOR AGENCY Gina Ragomo Tait, Mayor	
SIGNATURE OF ABOVE OFFICIAL	DATE SIGNED
<p>NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for completion of this certification:</p> <p>List of <i>parties excluded</i> from Federal Procurement or Non-Procurement Programs. This document is distributed by U.S. General Services Administration, U.S. Printing Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.</p>	

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge that:

- a. No grant funds awarded from State and/or Federal appropriations have been paid or will be paid, by or on behalf of the grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this, grant, loan, or cooperative agreement, the grantee shall complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. This form can be found at the following website address: <http://www.hhs.gov/oag/opa/opportunities/rfp0202/sf111.pdf>.
- c. The grantee shall require that the language of this compliance requirement (certification) be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This requirement (certification) is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Agency Borough of Palmyra	
Name and Title of Official Signing for Agency Gina Ragomo Tait, Mayor	
Signature of Above Official	Date Signed

American Rescue Plan Firefighter 2022
STATEMENT OF MAYOR/COUNTY OFFICIAL

I have reviewed and/or discussed the above proposed grant application with the Named Applicant and make the following statement:



I am in support of this application and will work to integrate this service with others in this community, county and/or region.

COMMENTS

I support the Borough of Palmyra's 2022 American Rescue Plan Firefighter Grant application. The Boro is requesting funds to purchase much needed equipment for our Fire Company which has been greatly impacted by the pandemic in the past few years. Once in use the equipment will increase safety and promote better health for the firefighters who put their own lives in danger to protect our community. Thank you for your consideration of this request.

Signature of Mayor or County Official

Name:

Gina Ragomo-Tait

Title:

Mayor

Address:

20 West Broad St., Palmyra, NJ

Zip

08065

Mayor or County Officer

Mayor



I will upload the attachment(s).

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2022-04989-1064

1. DCA Program to Which Applicant is Applying: American Rescue Plan Firefighter 2022			
2. Name of Applicant Agency Palmyra Borough			
3. Street Address 20 West Broad Street			
City Palmyra	State New Jersey	Zip Code 08065-1633	County Burlington
4. Official Contact Person Mr. John J. Gural		Title Borough Administrator	Phone number (856) 829-6100
5. Program Contact Person Mr. John J. Gural		Title Borough Administrator	Phone Number (856) 829-6100
6. Proposed Project/Grant Title Borough of Palmyra Firefighter Safety Program			
Program Type ARP Firefighter: Borough of Palmyra			
7. Total Cost of the Project \$56,479	8. Requested Amount \$50,832		9. Funds from Other Sources \$5,647
10. Project Location (if Different from Applicant Agency)			
Street Address 20 West Broad Street			
City Palmyra	State New Jersey	Zip 08065-0201	Room Number
11. Vendor Number 216000983-99		12. Employer ID 216000983	13. Tax Exempt ID
14. Area(s) Benefiting: Borough of Palmyra,			
15. Briefly describe the project for which you are seeking funds. to increase firefighter safety and insure the health and well being of its firefighters, the Borough of Palmyra is requesting DCA American Rescue Plan Firefighter Grant funds to purchase ten (10) sets of turnout gear and a washer/extractor, and dryer			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

☐ Yes ☒ No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? ☐ Yes ☒ No

If yes, please describe:

17. Fiscal Contact Person

Ms. Donna Condo

Title

Chief Financial Officer

Phone Number

(856) 829-6100

18. Agency Fiscal Year

1/1 to 12/31

19. Name of CPA Firm Appointed by Grantee

Bowman & Company, LLP

20. Certification: The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

Name and Title of Applicant (Print)

Signature of Applicant

Date of Application