

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday, October 3rd, 2022
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

September 19th, 2022 – Regular Council Meeting Minutes
September 19th, 2022 - Executive Session Meeting Minutes

CORRESPONDENCE

Letter- Det. Shawn Benedict, Palmyra Police Department

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- ELM Office LLC, 321 E. Broad Street Project- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP
James Winckowski, CME

William Kirchner, ERI

REPORTS

PHS Student Representative

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 2:00 PM on October 3rd, 2022. You must include your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing October 17th, 2022)

Ordinance 2022-10, An Ordinance of Borough of Palmyra Providing for the special assessment against a portion of the property identified as block 156, lots 2,2.01,3.01,4.01,5.01& 6.01 (Future block 156, lot 2.03) in the Borough of Palmyra, in the county of Burlington, State of New Jersey, in the amount of \$3,000,000.00 for certain costs to be incurred in connection with an Affordable Housing Redevelopment Project on block 156, lot 1.02 (future block 156, lot 1.07) in the Borough of Palmyra, in the county of Burlington, Sate of New Jersey and Authorizing the execution of certain agreements in connection therewith.

ORDINANCE ON SECOND READING Public Hearing

Ordinance 2022-09, Bond Ordinance Providing for the Acquisition of Certain Capital Equipment by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey; Appropriating \$600,000.00 Therefor and Authorizing the Issuance of \$570,000.00 Bonds or Notes of the Borough to Finances part of the Cost Thereof

RESOLUTIONS

Resolution 2022-180, Resolution of the Borough of Palmyra Authorizing a wage increase for Public Works and Sewer Department employees possessing a valid commercial driver’s license.

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm

Flu Clinic- October 27th, 2022, Palmyra Community Center

Community Garden

DISCUSSION ITEMS

- Trash Collection – ongoing issues with Republic, new bid specifications and proposed in-house collection
- Recycling Report- 2022 year to date
- Fire Department- New Hires/stipend program/proposed policy and Firehouse lease
- Time clocks/punch in/out requirements – updated policy
- Parking enforcement
- Vacation Leave/Accrual issues
- Surplus Vehicles
- Sewer bills and conversion to water-usage based billing
- PPA/FOP Grievance
- 31.34-acre Conservation easement, acceptance of title and trails grant
- Sewer Dept staffing
- Public Works & Sewer CDL Licenses
- COVID-19 policy update
- Community Center staffing
- Legion Field Complex Usage
- PIA Facility Usage request- Fall Festival/Tuck-or-Treat
- Deputy Clerk

ADMINISTRATORS REPORT

- Volunteer accident insurance policy
- Borough Hall Bell/Clock Tower Improvements
- Grant Application – ALPR for Police Department
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Alcoholic Beverage Consumption/ Outdoor Seating/ Dining Ordinance
- PPPM Policy updates
- Sewer Lateral Policy & water usage-based billing
- Ordinance establishing rules and regulations for properties subject to foreclosure proceedings

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**