

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday, September 19th, 2022
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

August 15th, 2022 – Regular Council Meeting Minutes

August 15th, 2022 – Executive Session Meeting Minutes

CORRESPONDENCE

Letter- Executive Board, Palmyra PTA

Letter- Ptlm. Omar A Kendall, Palmyra Police Department

PROCLAMATION – Constitution Week

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Project Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Elm Office LLC, 321 E. Broad Street – Project Update and Presentation

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 2:00 PM on September 19th, 2022.

Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING Public Hearing October 17th, 2022

Ordinance 2022-07, An Ordinance of the Borough of Palmyra Regarding Payout of Accumulated Sick Leave Upon Voluntary Retirement

Ordinance 2022-08, An Ordinance Appropriating the sum of \$15,000.00 available from Capital Surplus for the Purchase of a rear load Trash Truck

ORDINANCE ON FIRST READING Public Hearing October 3rd, 2022

Ordinance 2022-09, Bond Ordinance Providing for the Acquisition of Certain Capital Equipment by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey; Appropriating \$600,000.00 Therefor and Authorizing the Issuance of \$570,000.00 Bonds or Notes of the Borough to Finances part of the Cost Thereof

RESOLUTIONS

Resolution **2022-164** thru Resolution **2022-177** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2022-164, Resolution Authorizing the award of a contract to South Jersey Turf Consultants, LLC per their various proposals dated January 2022 for Artificial and Natural Turf maintenance in the amount of \$25,433.67 subject to Play-to-Play, other State bidding requirements and per the CFO certification

Resolution 2022-165, Resolution Awarding Change Order #4 to Pioneer General Contracting Co, Inc. for the 2021 Road Improvement Project with an increase amount of \$40,300.00 from the Previous

Adjusted Contract Price of \$419, 783.26 making the new adjusted contract price \$\$460,083.26 per Environment Resolutions Inc. Request dated September 1, 2022

Resolution 2022-166, Resolution Approving Matthew B. Fries as a Member of the Junior Firefighters' Auxiliary of the Palmyra Fire Company.

Resolution 2022-167, Authorizing Execution and Submission of a Treatment Works Approval Application and Related Documents for the Berkley Avenue Pump Station.

Resolution 2022-168, Resolution Awarding a contract to Environmental Resolutions, Inc. ERI for engineering services for the Infiltration and Inflow Study- Phase I Project per their proposal dated September 1, 2022 in the amount of \$24,000.00

Resolution 2022-169, Resolution Authorizing the refunds of various Tax Overpayments

Resolution 2022-170, Resolution Borough of Palmyra Lien Placement due to Property Maintenance violations

Resolution 2022-171, Resolution Appointing Delia Spiker as a Crossing Guard for the Borough of Palmyra Effective September 19th, 2022, for 2022, per the terms of their offer of employment.

Resolution 2022-172, Resolution Appointing Joshua Ross as a Crossing Guard for the Borough of Palmyra Effective Upon Acceptance and completion of their Terms of Offer of Employment.

Resolution 2022-173, Resolution Appointing Daniel Mahoney as a Crossing Guard for the Borough of Palmyra for 2022, effective upon per the terms of his offer of employment

Resolution 2022-174, Resolution Appointing Duane J Wallace as Electrical Subcode Official and Electrical Inspector and authorizing an annual salary of \$17,500.00 for a three-year term effective September 19th, 2022

Resolution 2022-175, Resolution Authorizing Payment of September bills in the amount of \$2,268,776.38

Resolution 2022-176, Resolution Authorizing the Execution and Award of a Non-Fair and Open Contract for Special Bond Counsel RAB Financing- Rt 73 Redevelopment Project

Resolution 2022-177, Resolution Authorizing Reimbursement for Estate Overpayment of Recapture Fee to PLRCAE07-261, Block 153.14, Lot 1152 in the Amount of \$6,900.00.

MOTION TO APPROVE TREASURERS' REPORTS

- August 2022

MOTION FOR APPROVAL

Motion for Approval of Bingo License for Independence Fire Co #1 for Designer Bag Bingo on October 29th, 2022.

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm

Flu Clinic- October 27th, 2022, Palmyra Community Center

Palmyra Condo Assn. 50th Year Celebration – September 23rd, 2022
Schwering's 100 Years Celebration
Community Garden

DISCUSSION ITEMS

- Trash Collection – ongoing issues with Republic, new bid specifications and proposed in-house collection
- Recycling Report- 2022 year to date
- Fire Department- New Hires/stipend program/proposed policy and Firehouse lease
- Time clocks/punch in/out requirements – updated policy
- Parking enforcement
- Vacation Leave/Accrual issues
- Surplus Vehicles
- Donation Request Halloween Parade Committee
- Sewer bills and conversion to water-usage based billing
- PPA/FOP Grievance
- 31.34-acre Conservation easement, acceptance of title and trails grant
- Sewer Dept staffing
- Public Works & Sewer CDL drivers – proposed increases and issues
- Request for 4-way stop sign at Morgan Ave & Temple Blvd intersection
- COVID-19 policy update
- Community Center staffing
- Legion Field Complex Usage

ADMINISTRATORS REPORT

- NJ League of Municipalities Annual Conference will be held November 15-17, 2022
- Volunteer accident insurance policy\
- Borough Hall Bell/Clock Tower Improvements
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement

- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/code revisions - Zoning/Land Development Ordinance amendments
- Alcoholic Beverage Consumption in Public Spaces
- PPPM Policy updates
- Sewer Lateral Policy & water usage-based billing
- Ordinance establishing rules and regulations for properties subject to foreclosure proceedings

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**