

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday, November 21st, 2022
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

November 7th, 2022 – Council Caucus Meeting Minutes

CORRESPONDENCE

Email- Leigh Bridge, President Palmyra Panthers Pop Warner Cheer

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Elm Office LLC, 321 E. Broad Street – Project Update and Presentation

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

James Winckowski, CME

William Kirchner, ERI

REPORTS

PHS Student Representatives

PRESENTATION

2022 Municipal Best Practices Inventory

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 2:00 PM on November 21, 2022.

Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING Public Hearing December 5th, 2022

Ordinance 2022-11, An Ordinance to Establish Registration Rules and Regulations for Properties that are Subject of Foreclosure Proceedings

Ordinance 2022-12, An ordinance of the Borough of Palmyra establishing the policies, requirements, and operating procedure for the Palmyra Fire Department Volunteer Participation and Stipend Program, effective January 1, 2023

Ordinance 2022-13, An ordinance of the Borough of Palmyra adopting an Amended Attendance and Tardiness Policy, Effective Date January 1, 2023

Ordinance 2022-14, An ordinance of the Borough of Palmyra adopting an Amended Timekeeping Policy, Effective January 1, 2023

Ordinance 2021-15 to Provide for and Determine the Rates and Ranges of Compensation of Each Employee and Officer of the Borough of Palmyra for the Remainder of Year 2022 and the Year 2023

RESOLUTIONS

Resolution **2022-200** thru Resolution **2022-209** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2022-200, Resolution Approving the issuance of Towing Contract permit to Hainesport Enterprises, Inc. DBA Helmrich Transportation effective January 1st, 2023 thru December 31st, 2024 in Accordance with Ordinance 2017-06 for the Borough of Palmyra

Resolution 2022-201, Resolution Authorizing the Cancellation of Taxes for a Totally Disabled Veteran at Block 16 Lot 10 for the tax year 2022 and Thereafter and Refunding Taxes already paid for 2022

Resolution 2022-202, Resolution Awarding a contract under the Sourcewell National Cooperative Purchasing Agreement to GranTurk Equipment Co., Inc., for one, New, Leach Labrie 25 Cu. Yd. 2R-111 Rear Loader trash truck per Quotation dated September 21, 2022 in the amount of \$276,429.33.

Resolution 2022-203, Resolution Awarding a contract to Vortex Services, LLC for Phase 1 Inspection of gravity sewer mains in the amount of \$76,700.00 per recommendation letter from ERI dated November 3rd, 2022

Resolution 2022-204, Resolution Awarding a contract to GranTurk Equipment Co., Inc., for the purchase a 2022 31-yard pre-owned automated refuse truck per ERI Bid Award Recommendation letter dated November 1, 2022 in the amount of \$345,500.

trash truck Gandturk

Resolution 2022-205, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) ARP Firefighter Grant in the amount of \$26,000.00

Resolution 2022-206, Resolution Authorizing the Cancellation of sewer fees for 511 Kennedy St, 2097000-0, Block 130, Lot 10, retroactive to second half billing of 2020 and transferring payment made on September 13, 2021 in the amount of \$656.24 to 509 Kennedy St being Block 130, Lot 12, account# 2098000-0.

Resolution 2022-207, Resolution Authorizing a Capital Purchase Exceeding \$15,000.00 of a 2021 Ford Expedition with Additional Equipment in the Total Amount of \$44,940.38 Under NJ State Contract #20-FLEET-01189 and NJ State Contract #17-FLEET-00719 per Quote from Winner Ford of Cherry Hill, New Jersey

Resolution 2022-208, Resolution Authorizing a Capital Purchase Exceeding \$15,000.00 of a 2021 Ford Expedition with Winner Ford in the Amount of \$37,623.00 Under NJ State Contract #20-FLEET-01189 and Emergency Accessories & Installation for Additional Equipment in the Amount of \$15,847.85 Under NJ State Contract #17-FLEET-00764 per Quotes from Winner Ford and Emergency Accessories & Installation of Cherry Hill. NJ.

Resolution 2022-209, Resolution Authorizing Payment of November bills in the amount of \$2,421,511.88

MOTION TO APPROVE TREASURERS' REPORTS

- October 2022

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm

Santa Visit December 2nd, 2022

DISCUSSION ITEMS

- Trash Collection – ongoing issues and new specifications
- Parking enforcement
- Surplus Vehicles
- Vacation Leave/Accrual issues
- Vehicle Purchases
- PPA/FOP Grievance
- COVID-19 policy update
- Potential reassignment of municipal lien on 400 Arch St (house previously demolished by the Borough)
- Certified Public Works Manager
- Chapter 92 – Liability Insurance for Business Owners/ Rental unit Owners

ADMINISTRATORS REPORT

- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/code revisions - Zoning/Land Development Ordinance amendments
- Alcoholic Beverage Consumption in Public Spaces
- PPM Policy updates
- Sewer Lateral Policy & water usage-based billing
- Vehicles and Gasoline

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To

Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

***Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.