

Borough of Palmyra
Council Caucus Meeting, 5:30 PM
Monday, November 7th, 2022
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5th, 2022.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10th, 2022.
- Notice to All Council Members.

APPROVAL OF MINUTES

October 17th, 2022 – Regular Council Meeting Minutes

October 17th, 2022 - Executive Session Meeting Minutes

CORRESPONDENCE

Letter, Latifah Sunkett, Cross Country Connection- Safe Routes to School Coordinator

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- ELM Office LLC, 321 E. Broad Street Project- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

Douglas Rohmeyer, CME

William Kirchner, ERI

REPORTS

PHS Student Representatives

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on November 7th, 2022. You must include your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be read during the Council Meeting. All comments will become part of the record and included with the Meeting Minutes.

For those who “attending” the meeting **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during the public portion. All comments will become part of the record and included with the meeting minutes.

ORDINANCES **Public Hearing**

Ordinance 2022-10, An Ordinance of Borough of Palmyra Providing for the special assessment against a portion of the property identified as block 156, lots 2,2.01,3.01,4.01,5.01& 6.01 (Future block 156, lot 2.03) in the Borough of Palmyra, in the county of Burlington, State of New Jersey, in the amount of \$3,000,000.00 for certain costs to be incurred in connection with an Affordable Housing Redevelopment Project on block 156, lot 1.02 (future block 156, lot 1.07) in the Borough of Palmyra, in the county of Burlington, Sate of New Jersey and Authorizing the execution of certain agreements in connection therewith.

RESOLUTIONS

Resolution **2022-193** thru and Resolution **2022-199** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2022-193, Resolution Appointing Daniel Devlin to the Borough of Palmyra Police Department as Patrolman Effective November 8th, 2022 with an Annual salary of \$41,000.00 per the Terms in his conditional offer of employment

Resolution 2022-194, Resolution Authorizing the Cancellation of Outstanding Checks from the Borough of Palmyra Municipal Court General Account

Resolution 2022-195, Resolution Authorizing the Cancellation of Municipal Certificate #20-00049 for Block 127, Lot 1

Resolution 2022-196, Resolution Authorizing the Issuance of Duplicate Tax Sale Certificate 18-00033

Resolution 2022-197, Resolution Authorizing the Refund of Overpayment to Sewer Account # 8820000-0 payable to Foundation Title, LLC

Resolution 2022-198, Resolution Authorizing the Refund of Various Tax account overpayments.

Resolution 2022-199, Resolution Authorizing the Execution of a Redevelopment Agreement Between the Borough of Palmyra and ELM Office, LLC pursuant to the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1 et.seq

Oath of Office – Daniel Devlin

PUBLIC EVENTS

Election Day tomorrow- polls open at 6:00 am

Senator Singleton’s Coat Drive- Palmyra Community Center - December 3, 2022

DISCUSSION ITEMS

- Trash Collection – ongoing issues with Republic, new bid specifications and proposed in-house collection
- Fire Department- New Hires/stipend program/proposed policy and Firehouse lease
- Time clocks/punch in/out requirements – updated policy
- Vehicle Purchases
- Community Center staffing
- Reorganization Meeting Date – first week of January 2023

ADMINISTRATORS REPORT

- RFP/RFQ proposals requests
- Best Practices Checklist 2022
- Veterans Memorial Park Reconstruction Report – Timothy Kaluhiokalani
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance

- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Alcoholic Beverage Consumption/ Outdoor Seating/ Dining Ordinance

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2022- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**