

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday, February 6th, 2023
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

December 5th, 2022- Council Caucus Meeting Minutes

December 5th, 2022 - Executive Session Meeting Minutes

January 6th, 2023- Reorganization Meeting Minutes

CORRESPONDENCE

Email- Brandon Allmond, Councilman

Letter- Detective Arek Arargil

APPOINTMENT OF BOROUGH COUNCIL PHS STUDENT REPRESENTATIVE & STUDENT REPORTS

Sarah Agnew

Resolution 2023-64, Authorizing Appointing of Sarah Agnew as Junior Student Borough Council Representative

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project –Update
- Sea Box/ELM Office LLC, 321 E. Broad Street Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

Gregory Valesi, CME

William Kirchner, ERI

PUBLIC COMMENT

We request those wishing to have or make a Public comment, email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on February 6th, 2023. Comments submitted in a timely and complete manner will be read during the Council Meeting. **Please sign in at the podium and state your name and address for the record.** Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing February 21st, 2023)

Ordinance 2023-01, An Ordinance of Borough of Palmyra to Exceed the 2023 Municipal Budget Appropriation Limits and Establish a CAP Bank (N.J.S.A 40A:4-45.14)

RESOLUTIONS

Resolution **2023-65 thru** and Resolution **2023-72** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2023-65, Resolution Authorizing the Refund of Sewer Overpayment on Acct.#455000-0 to Palmyra Arms Holdings, LLC in the amount of \$7,243.09

Resolution 2023-66, Resolution Authorizing the Cancellation of Municipal Certificate #18-00033 Block 107 Lot 24

Resolution 2023-67, Awarding a contract to Black Rock Enterprises, LLC for 2022 NJDOT Road Program project per ERI's Bid Award Recommendation letter dated January 27, 2023 in the amount of \$463,256.00

Resolution 2023-68, Resolution Rejecting Bids for Sewerage Treatment Plant and Pump Station Debris Removal Contract 2023

Resolution 2023-69, Resolution of Need Determination for Palmyra Family Affordable Housing Development

Resolution 2023-70, Resolution Awarding a Contract to Municipal Emergency Services per Quote in the amount of \$58,954.67 for Scott Air Packs and 3000 Masks per NJ State Contract 17-FLEET-00819 subject to Certification of CFO

Resolution 2023-71, Authorizing Public Works Salary Guide and increases for Current Public Works Employees, Effective February 24, 2023

Resolution 2023-72, Resolution Authorizing the Payment of January 2023 Bills already paid in the Amount of \$1,702,118.31

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm

Pet Registration due for 2023- Rabies Clinic to be held in April of 2023

MOTION TO APPROVE TREASURERS' REPORTS

- November 2022
- December 2022

DISCUSSION ITEMS

- Certified Public Works Manager & Public Works employees
- Authorization to conduct Aerial Larval/ Adult Mosquito Control Activities
- Municipal Liens foreclosure potential
- State Regulations for Rental Properties
- Covid-19- policy update
- Fire Department Stipend Program-update
- Salaried Dept Heads with supervisory responsibility – FLSA exempt employees
- Vacant Deputy Clerk position
- Sewer Salary Guide
- Roto Cylinders Tax Appeal - update
- BOE offices – proposed use of Community Center
- YMCA Summer Camp – proposed use of Community Center
- Trash collection – update
- Stop Signs and speed bumps/humps

- 2023 Budget – update
- 2023 New Jersey Tree Recovery Campaign
- Community Center staffing

ADMINISTRATORS REPORT

- 2023 Burl Co JIF Elected Officials Training
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Surplus Vehicles

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**