

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
March 6th, 2023
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

February 21st, 2023 - Regular Council Meeting Minutes

February 21st, 2023 - Executive Session Meeting Minutes

CORRESPONDENCE

None

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Anyone wishing to make a Public comment, can email their questions or comments in advance of the meeting to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on March 6th, 2023. Comments will be read during the Council Meeting and will become part of the meeting minutes. Questions may be answered during the public comment section of the meeting.

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing April 3, 2023)

Ordinance 2023-03, An Ordinance of Borough of Palmyra, in the County of Burlington, State of New Jersey, Amending the Borough of Palmyra Code, to Establish “Business & Rental Unit Insurance Registration” as required by State Law.

RESOLUTIONS

Resolution **2023-87 thru** and Resolution **2023-95** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2023-87, Resolution Authorizing the Award of a Contract to EMY Solutions per their bid dated 02/08/2023 in the total amount of \$25,000.00 for Rehab Project PLSC-332 Pursuant to CGP&H Recommendation of CFO’s Review and Approval

Resolution 2023-88, Resolution Authorizing the Award of a Contract to A-Plus Construction, Inc. per their bid Dated 12/16/2022 in the total amount of \$28,800.00 for Rehab Project PLRCAESC-327 pursuant to CGP&H Recommendation and CFO’s Review and Approval

Resolution 2023-89, Resolution authorizing the Award of a Contract to Buggy Construction, LLC, per their bid proposal dated 02/06/2023 in the total amount of \$123,950.00 for Rehab Project PLSC-334 Pursuant to CGP&H Recommendation and CFO’s Review and Approval

Resolution 2023-90, Resolution Approving LOSAP Eligible Volunteers for 2022 in accordance with Chapter 21: of the code of the Borough of Palmyra entitled “Fire Department Length of Service Awards Point System”

Resolution 2023-91, Resolution Authorizing Change Order #2 to Pioneer General Contracting Co., Inc. For the 2022 Road Program in the increased amount of \$51,525.00 making the new adjusted contract price \$356,909.16 per the request of Environmental Resolutions, Inc. dated February 3rd, 2023

Resolution 2023-92, Resolution Authorizing the award of a Non-Fair and Open Contract for Special Professional Legal Services to Adam Greenberg, Esq.

Resolution 2023-93, Resolution Authorizing Adam Greenberg, Esq to Foreclose upon various tax sale certificates and/or liens held by the Borough of Palmyra thru an In-REM Foreclosure Proceeding

Resolution 2023-94, Resolution Appointing Ron Holt as the Borough of Palmyra Housing Inspector for Housing Rental and Resale Inspections effective March 1, 2023 with compensation being \$45.00 per property unit inspected through issuance of Certification.

Resolution 2023-95, Resolution of the Borough of Palmyra Approving the Agreement for payment in lieu of taxes for the Affordable Housing Site, Block 156, Lot 1.07 (formerly Lot 2 and part of Lot 1) and authorizing the Mayor to Execute same.

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

Pet Registrations due for 2023- Rabies Clinic to be held in April 15, 2023

Palmyra Downtown Safety Day – May 6, 2023

Easter Egg Hunt – April 1, 2023, 9:00 am

DISCUSSION ITEMS

- Community Center Staffing
- Sewer Salary Guide
- BOE offices – proposed use of Community Center
- YMCA Summer Camp proposed use of Community Center
- Trash collection – update
- 2023 Budget – update
- Council Committee Changes
- Tanyika Johns requesting authorization for overnight accommodations at Caesars Hotel, \$87.00 per night, Wednesday March 8th, 2023 to attend the 2023 New Jersey Clean Communities Conference, March 8th, 2023 to March 10th, 2023

ADMINISTRATORS REPORT

- 2023 Burl Co JIF Elected Officials Training
- Wizer Cyber Hygiene Training
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Handicap Parking Sign Ordinance
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments
- Surplus Vehicles

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**