

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Tuesday, June 20th, 2023
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023 and May 17th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on May 19th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

April 17th, 2023 – Regular Council Meeting Minutes

May 15th, 2023 Executive Session Meeting Minutes

CORRESPONDENCE

Letter- William Sheaffer, Assistant Traffic Engineer, Burlington County Engineer's Office

Letter- Dan Lambe, Arbor Day Foundation Chief Executive

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing July 17th, 2023)

Ordinance 2023-06, An Bond Ordinance of Borough of Palmyra, in the County of Burlington, New Jersey, providing for the financing of a portion of the costs of a redevelopment project (Route 73 South Redevelopment Area – Affordable Housing Project), appropriating \$1,750,000.00 therefor and authorizing the issuance of the not to exceed \$1,750,000.00 non-recourse redevelopment area bonds of the Borough for financing such appropriation.

Ordinance 2023-07, An Ordinance of the Borough of Palmyra providing for the special assessment against a portion of the property identified as Block 156, Lots 2,2.01, 3.01,4.01,5.01& 6.01 (future Block 156, Lot 2.03) in the Borough of Palmyra, in the County of Burlington, State of New Jersey, in the amount of \$5,550,000 for certain costs to be incurred in connection with an affordable housing redevelopment project on Block 156, Lot 1.02 (future Block 156, Lot 1.07, in the Borough of Palmyra, in the County of Burlington, State of New Jersey, and authorizing the execution of certain agreements in connection therewith

Ordinance 2023-08, An Ordinance of the Borough of Palmyra Amending Chapter 90 of the Code of the Borough of Palmyra Entitled “Vehicles and Traffic” and Amending Chapter 187 of the code of the Borough of Palmyra entitled “Parking, Handicapped”

RESOLUTIONS

Resolution **2023-158** thru Resolution **2023-178** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2023-158, Resolution Authorizing 2023-2024 Liquor License Renewal for HARIKRISHNA Liquors, Inc. T/A Palmyra Liquors Plenary Retail Distribution license #0327-44-004-008

Resolution 2023-159, Resolution Authorizing 2023-2024 Liquor License Renewal for Oberg, LLC T/A Currans Irish Inn/5 West Plenary Retail Consumption License with Broad C #0327-32-003-007

Resolution 2023-160, Resolution Authorizing 2023-2024 Liquor License Renewal for Ashburn Corporation T/A Roger Wilco Plenary Retail Distribution License #0327-44-005-008

Resolution 2023-161, Resolution Authorizing the 2023-2024 Liquor License Renewal John P Gerew, Inc. T/A Park Tavern Plenary Retail Consumption License #0327-33-006-005

Resolution 2023-162, Resolution Authorizing the 2023-2024 Liquor License renewal for Milmarian Inc. AC Pocket License #0327-33-002-003

Resolution 2023-163, Resolution Requesting Approval of item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) 2023 Clean Communities Award in the amount of \$18,637.73

Resolution 2023-164, Resolution Approving Tyler, Shrader, Robert Lehuquet, Kevin Ehrman, Rocky Fontaine, Anthony Lazar, William (Bruce) Dowdy, Craig Fallstick, James Del A Priscolli, Nicolette Warington, Gary Clark and Jon Amet as active members of the Palmyra Fire Department.

Resolution 2023-165, Resolution Appointing Tracy Kilmer as Exercise Facility Director (as a Certified Personal Trainer) to Benefit the Borough Staff Employees and other Personnel of the Borough of Palmyra with no Salary increase but with reimbursement for Continuing Education Classes and Annual Membership Fee

Resolution 2023-166, Resolution Appointing Rebecca Flynn as Vacant/Abandoned Property List Public Official for the Borough of Palmyra with an Annual Salary of \$1,500.00 effective June 20th, 2023

Resolution 2023-167, Authorizing payment of Invoices from FRANC Environmental by a non-fair and open contract for Vactor Services provided at Various Sewer Sites not to exceed the amount of \$23,000.00

Resolution 2023-168, Resolution of the Borough of Palmyra Committing to Provide \$250,000.00 in Additional Funding for the Affordable Housing Project as part of the Rt 73 South Area in Need of Redevelopment

Resolution 2023-169, Resolution Approving Affordable Housing Spending plan

Resolution 2023-170, Resolution Authorizing the Execution of a Contract Renewing Membership in the Burlington County Municipal Joint Insurance Fund

Resolution 2023-171, Resolution Awarding a contract to Environmental Resolutions, Inc. (ERI) for Bidding and Construction Services for the Berkley Avenue Pump Station Improvements Project per their proposal dated June 1, 2023 in the amount of \$179,500.00

Resolution 2023-172, Resolution Awarding a contract to Environmental Resolutions, Inc. (ERI) for work related to Preparation of a HVAC System Preventative Maintenance Contract per their Proposal dated June 2, 2023 in the amount of 5,000.00

Resolution 2023-173, Resolution Awarding a contract to Environmental Resolutions Inc. (ERI) for Public Bid preparation of 2024 On Call Contracting Services per their proposal dated June 1, 2023 in an amount not to exceed \$6,500.00

Resolution 2023-174, Resolution Approving the Lease agreement with the Independence Fire Co. #1 and the Borough of Palmyra for Use and Storage of Borough Equipment in the Firehouse in 2023 in the amount of \$22,500.00 and Authorizing the Mayor to execute said Lease Agreement

Resolution 2023-175, Resolution Authorizing Change Order #2 to Byrd Dog Paving, LLC with an Increase in the amount of \$5,370.00 for the Temple Boulevard Improvement Change order #2 Byrd Dog paving with an increase in the amount of 5,370.00 for Temple Boulevard Improvement Project making the total Adjusted Contract price \$725,719.01 per ERI'S recommendation letter dated June 5, 2023

Resolution 2023-176, Resolution Authorizing a \$1.00 per hour Increase for Thomas Ewing for Tree Officer for the Borough of Palmyra effective June 20th, 2023 and allowing one year for completion of the education requirements and certification.

Resolution 2203-177, Resolution Awarding a Contract to Komatsu Northeast per quote in the amount of \$189,185.00 for WA200-8 Komatsu Wheel Loader per Sourcewell Contract #032119-KOM Subject to certification of CFO

Resolution 2023-178, Resolution Authorizing the Payment of June 2023 bills in the amount of \$1,902,305.98.

MOTION TO APPROVE TREASURERS' REPORTS

- May 2023

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

DISCUSSION ITEMS

- Deputy Municipal Court Administrator
- Deputy Clerk posted on NJLM website
- Community Center Staffing
- Chief of Police Promotion Policy
- BOE offices – Community Center
- YMCA Summer Camp- update
- Sewer Salary Guide -Update
- Trash collection – update
 - a. In-house curbside collections - start date July 18th
 - b. BPU CleanFleet EV Program
 - c. Bulk trash app coupons
 - d. New downtown trash receptacles
- Stormwater Management Coordinator/Grant
- Artificial Turf Field Replacement - Update
- Borough's Right-of-Way Issues/restrictions on Use
- Handicap Parking Space Ordinance
- Lead Paint Testing Ordinance/Proposal

- Bicycle & Pedestrian Planning Study
- NJ DOT Municipal Aid grant- Leconey Avenue
- T-Mobile Hometown Grant Program – Playground equipment
- Donna Browne – Municipal Court Conference request -June 6th thru 8th, 2023 with two-night hotel stay \$432.00 Conference \$270.00 total \$702.00
- Donna Condo – GPANJ Educational Symposium 2023 request -September 13th, thru 15th, 2023 with three-night hotel stay \$360.00 Symposium \$530.00 total \$890.00
- Josiah Murphy – Annual Chief's Conference and Police Expo request June 27th, 2023 One-night stay hotel stay \$165.22
- Fall Yard Sale date – September 16th, 2023
- PPA/FOP CBA Negotiations – commence July 26th
- USDA Community Garden Grant
- USDA Urban and Community Forestry Grant
- EV Charging Station Grant
- State and Local Cybersecurity Grant Program

ADMINISTRATORS REPORT

- Verizon NJ VS Palmyra Borough - Tax appeal
- Tax Collector - Uncollectible Tax Report
- War Memorial Committee & other donations
- 2022 Draft Audit Exit Conference
- July 4th Holiday Schedule
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023-179 Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**