

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday, August 21, 2023
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

July 17th, 2023 – Regular Council Meeting Minutes

CORRESPONDENCE

None

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

ORDINANCE ON FIRST READING (Public Hearing September 18, 2023)

Ordinance 2023-11, An Ordinance of the Borough of Palmyra to Amend the Borough of Palmyra Code to add Chapter 209, Titled “Lead Based Paint Inspections”

Ordinance 2023-12, An Ordinance Appropriating the sum of \$600,000.00 now available from the redeveloper donation of \$600,000.00 which is hereby appropriated for the improvements to Youth Athletic and/or Recreational Facilities as determined by the Borough of Palmyra, in the County of Burlington, State of New Jersey

Ordinance 2023-13, An Ordinance of the Borough of Palmyra to Authorize the Acceptance of a Deed from the Palmyra Cove Affordable Housing, LLC. Conveying the site upon which the Rt. 73 S. Affordable Housing Complex will be constructed, I.E. Block 156, Lot 107 on the Tax Map of Palmyra

Ordinance 2023-14, Bond Ordinance Providing for Various 2023 Capital Improvements by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey; Appropriating \$1,335,500.

Therefor and Authorizing the Issuance of \$1,254,725. Bonds or notes of the Borough to Finance Part of the Cost thereof

Ordinance 2023-15 Bond Ordinance Providing for Various 2023 Sewer Utility Improvements by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey Appropriating \$615,000.

Therefor from the Sewer Utility of the Borough and Authorizing the Issuance of \$615,000. In Bonds or Notes of the Borough to Finance part of the cost thereof.

Ordinance 2023-16, An Ordinance of the Borough of Palmyra to Amend Chapter 43 of the Borough of Palmyra Code to Provide for the Promotion/Selection of a Chief of Police for the Borough of Palmyra

ORDINANCES ON SECOND HEARING (Public Hearing)

Ordinance 2023-09, An Ordinance of the Borough of Palmyra Amending Ordinance 2022-11/Establishing Registration Rules and Regulations for Properties that are the subject of Foreclosure Proceedings

Ordinance 2023-10, An Ordinance of the Borough of Palmyra to Authorize the Execution of a Sanitary Sewer Utility Easement between the Borough of Palmyra as the Grantee and the Burlington County Bridge Commission as the Grantor for the Benefit of Sansone Urban Renewal Entity, LLC

RESOLUTIONS

Resolution **2023-182** and Resolution **2023-197** thru Resolution **2023-215** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2023-182, Resolution Awarding a contract to Environmental Resolutions, Inc. for Storm Sewer Assessment Project-Phase 1 Project per their proposal dated July 12, 2023 in the amount of \$52,500.00 per CFO Certification

Resolution 2023-197, Resolution Extending the Grace period for third Quarter Property Taxes

Resolution 2023-198, Resolution Authorizing Change Order #1 to Municipal Maintenance Co. with an increase in the amount of \$3,680.00 for the Palmyra Treatment Plant Emergency Generator Project making the total adjusted Contract price \$293,600.00 per ERI's Recommendation Letter dated August 3rd, 2023.

Resolution 2023-199, Resolution Authorizing Change Order #2 to Black Road Enterprises, LLC for the 2022 NJDOT Road Program in the increased Amount of \$19,653.05 making the new Contract Total \$496,753.05 per Recommendation Letter Dated August 3rd, 2023 from Environmental Resolutions, Inc. Subject to CFO Certification.

Resolution 2023-200, Resolution Cancelling Unexpended Balances of Improvement Authorizations

Resolution 2023-201, Authorizing Mayor Tait to Execute a Contract for Professional Services-General Grant Administration of the 2022 Small Cities CDBG Housing Rehabilitation Grant subject to Certification of CFO

Resolution 2023-202, Appointing Latasha Jones as Community Center Scheduling Assistant effective August 21, 2023 at the rate of \$14.50 per hr. per the terms of her offer of employment dated August 10, 2023

Resolution 2023-203, Appointing Bob Salmons as Plumbing Subcode Official and Plumbing Inspector with an annual salary of \$20,000.00 retroactive to August 15, 2023 per the terms of his offer of employment.

Resolution 2023-204, Resolution Approving the application of Jewell Scott and Authorizing Handicap Parking Space Signage be Installed in front of 420 W Broad Street

Resolution 2023-205, Resolution Canceling Property Taxes on Block 156 Lot 1.02 for the 4th Quarter of year 2023

Resolution 2023-206, Resolution Awarding a Non-Fair and Oppen Contract to Komatsu for Tick Claw for WA200-8 in an amount not to exceed \$20,432.00

Resolution 2023-207, Appointing Jon Petite as a member of the Borough of Palmyra Shade Tree Advisory Board

Resolution 2023-208, Resolution Adopting the Collective Bargaining Agreement with the Palmyra Police Officers Association-FOP Lodge #2 for the Period of January 1,2024 thru December 31, 2027, and Authorizing the Mayor to execute the Collective Bargaining Agreement.

Resolution 2023-209, Resolution Declaring Various items as Surplus Property to be auctioned on Govdeals.com

Resolution 2023-210, Resolution Canceling Property Taxes on Block 156 Lot 16 Qualifier B01 for the Year 2023

Resolution 2023-211, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be Placed on Block 34 Lot 3 for Emergency Board-Up Services

Resolution 2023-212, Appointing Steven DeAnnuntis as Electrical Subcode Official, Electrical Inspector and Mechanical Inspector with an annual salary of \$15,500.00 effective to August 21, 2023 per the terms of his offer of employment.

Resolution 2023-213, Resolution Requesting Approval id an item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) Safe and Secure Communities Grant Award in the amount of \$21,322.00

Resolution 2023-214, Resolution Awarding a Contract to Pioneer General Contracting Co. Inc. per their Quote in the amount of \$37,000.00 for Miscellaneous Concrete Improvements Subject to Certification of CFO.

Resolution 2023-215, Resolution Authorizing the Payment of August 2023 bills in the amount of \$2,234,589.66.

MOTION TO APPROVE TREASURERS' REPORTS

- July 2023

MOTION TO APPROVE BINGO LICENSE

Independence Fire Company #1 – Designer Bag Bingo, November 11, 2023 4-11 pm

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

NJ Senior Olympics – September 8-10, 2023 – Woodbridge Township

Townwide Yard Sale – September 16th, 2023

YesWay Job Fair (Palmyra Residents)– Tuesday, August 22, 2023

DISCUSSION ITEMS

- Deputy Municipal Court Administrator
- Deputy Clerk
- Community Center Staffing

- Donna Condo request for Government Finances Officers Association conference, Atlantic City, September 26th thru 29th, 2023 three-night stay
- NJLM Conference in Atlantic City - November 14-16, 2023
- Proposed U.S. LIBOR-Based/Class Action Settlement
- YMCA Summer Camp- Update
- Seniors Program
- Sewer Salary Guide -Update
- Trash collection – update
- Artificial Turf Field Replacement - Update
- Bicycle & Pedestrian Planning Study- Update
- Downtown maintenance issue/correspondence

ADMINISTRATOR’S REPORT

- Wizer 2023 Cyber Awareness Training Part 2
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023-1 Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**