

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday, September 18, 2023
A G E N D A

CALL TO ORDER

The Regular Council Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

August 21, 2023 – Regular Council Meeting Minutes

CORRESPONDENCE

Letter of Resignation- Rebecca Flynn

PRESENTATIONS

Mayor Tait -Jayden Vindick

Tracy Kilmer -JIF Safety Awards

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update

- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

RESOLUTION

Resolution 2023-216, Approving an Emergency Appropriation in the Amount of \$20,000.00 for Sewer Utility Capital Improvement Fund Appropriation in Connection with Down Payment Required for Bond Ordinance.

ORDINANCE ON FIRST READING - Public Hearing October 16, 2023

Ordinance 2023-17, Bond Ordinance Providing for Various 2023 Sewer Utility Improvements, By and in the Borough of Palmyra, in the County of Burlington, State of New Jersey; Appropriating \$615,000.00 Therefor from the Sewer Utility of the Borough and Authorizing the Issuance of \$585,714.00 in Bonds or notes of the Borough to Finance part of the cost thereof.

ORDINANCES ON SECOND READING (Public Hearing)

Ordinance 2023-11, An Ordinance of the Borough of Palmyra to Amend the Borough of Palmyra Code to add Chapter 209, Titled “Lead Based Paint Inspections”

Ordinance 2023-12, An Ordinance Appropriating the sum of \$600,000.00 now available from the redeveloper donation of \$600,000.00 which is hereby appropriated for the improvements to Youth Athletic and/or Recreational Facilities as determined by the Borough of Palmyra, in the County of Burlington, State of New Jersey

Ordinance 2023-13, An Ordinance of the Borough of Palmyra to Authorize the Acceptance of a Deed from the Palmyra Cove Affordable Housing, LLC. Conveying the site upon which the Rt. 73 S. Affordable Housing Complex will be constructed, I.E. Block 156, Lot 107 on the Tax Map of Palmyra

Ordinance 2023-14, Bond Ordinance Providing for Various 2023 Capital Improvements by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey; Appropriating \$1,335,500.

Therefor and Authorizing the Issuance of \$1,254,725. Bonds or notes of the Borough to Finance Part of the Cost thereof

Ordinance 2023-16, An Ordinance of the Borough of Palmyra to Amend Chapter 43 of the Borough of Palmyra Code to Provide for the Promotion/Selection of a Chief of Police for the Borough of Palmyra

RESOLUTIONS

Resolution **2023-217** thru Resolution **2023-229** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2023-217, Resolution to Cancel Interfunds Identified in the 2022 Audit

Resolution 2023-218, Resolution Appointing Mary Boylan and Timothy Puglia as Crossing Guards for the Borough of Palmyra Effective September 18, 2023 at the rate of 20.40 per shift with \$200.00 signing bonus.

Resolution 2023-219, Resolution Authorizing the Cancellation of Outstanding Checks from the Borough of Palmyra Municipal General Account

Resolution 2023-220, Resolution Authorizing Change Order #3 to Black Rock Enterprises, LLC for the 2022 NJDOT Road Program in the increased amount of \$1,659.00 making the new contract total \$498,412.05 per the recommendation letter dated August 25th, 2023 from the Environmental Resolutions, Inc. subject to CFO Certification

Resolution 2023-221, Resolution Authorizing Change Order #1 to Lexa Concrete. LLC for the 4th Street Road Improvement Project in the decreased amount of \$5,144.50 making the new contract total \$269,424.50 per recommendation letter dated August 31st, 2023 from Environmental Resolutions, Inc.

Resolution 2023-222, Resolution Canceling the property Taxes on Block 34 Lot 1.02 in the amount of \$7,680.48 for the year of 2023 and authorizing the refund of \$1,874.78 to CoreLogic

Resolution 2023-223, Resolution Promoting Jake A Depew as full-time Public Works Laborer, Level II at the Hourly rate of \$20.00 effective September 3, 2023.

Resolution 2023-224, Resolution to authorize the execution of an estoppel certificate between the Borough of Palmyra and Sansone Urban Renewal Entity, II, LLC and SM Tactical Finance III, LLC

Resolution 2023-225, Resolution Authorizing a rate increase for Tax Clerk Linda Yansick effective September 1, 2023; new rate to be \$22.00 per hour

Resolution 2023-226, Resolution Authorizing a rate increase for Finance/Payroll/Accounts Payable Clerk Amanda Schwartz effective September 1, 2023; new rate to be \$22.00 per hour.

Resolution 2023-227, Resolution Authorizing the Payment of September 2023 bills in the amount of \$2,186,013.54

Resolution 2023-228, Resolution Authorizing a salary increase for Municipal Clerk Doretha Jackson effective September 1, 2023; new annual salary to be \$83,030.00.

Resolution 2023-229, Resolution Authorizing a contact Person for the Employment Practices Liability Attorney Consultation Service, Burlington County Municipal Joint Insurance Fund

MOTION TO APPROVE TREASURERS' REPORTS

- August 2023

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

Townwide Yard Sale – September 16th, 2023

Annual Craft Beer & Food Truck Festival- Burlington County Commissioners and Burlington County Parks – 9/23/23

Burlington County Flu Clinic- October 26th, 2023 at Community Center 10:00 am to 12:00 noon

DISCUSSION ITEMS

- Deputy Municipal Court Administrator
- Deputy Clerk
- Technical Assistant to Construction Official
- Community Center Staffing
- NJLM Conference in Atlantic City - November 14-16, 2023
- Seniors Program
- Sewer Salary Guide -Update
- Trash collection – update
- Artificial Turf Field Replacement -Update
- Bicycle & Pedestrian Planning Study- Update
- Highland Ave & Broad St Pedestrian/Vehicular Traffic Safety Improvement Project - update
- River bank erosion concern in the Riverfront
- BOE Bond Referendum & funding request and Superintendent's resignation announcement
- Community gardens grant award and proposed improvements
- Sustainable Jersey–PSE&G Energy Efficiency Partnership Program - Update

ADMINISTRATOR'S REPORT

- Wizer 2023 Cyber Awareness Training Part 2
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023-1 Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**