

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
October 2nd, 2023
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

September 18, 2023 – Regular Council Meeting Minutes

CORRESPONDENCE

Resignation Letter – Brad Regn

Resolution 2023-230, Resolution Appointing Aidan Hughes to the Borough of Palmyra Police Department Effective October 2nd, 2023, with an annual salary of \$42,000.00 and a conditional \$2,000.00 sign on bonus.

Swearing in of Officer Aidan Hughes.....

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update
- Revised Housing and Fair Share Plan

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

ORDINANCES ON FIRST READING (Public Hearing) October 16, 2023

Ordinance 2023-18, An Ordinance of the Borough of Palmyra to Authorize the Mayor to execute a Deed on Behalf of the Borough of Palmyra to Palmyra Route 73, LLC for the site upon which the Rt.73 S. Affordable Housing Complex will be constructed, I.E. Block 156, Lot 107 on the tax Map of Palmyra

RESOLUTIONS

Resolution **2023-231 thru** and Resolution **2023-238** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2023-231, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be Placed on BLK 60 Lot 5.01 in the amount of \$300.00 for the Failure to Comply with Property Maintenance Violations

Resolution 2023-232, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk 13 Lot 11 in the amount of \$1,575.00 for Failure to comply with Obnoxious Growth and Property Maintenance Violations.

Resolution 2023-233, Resolution Authorizing the Refund of various Tax Overpayments

Resolution 2023-234, Resolution Authorizing the Funding of Borough of Palmyra's Share of the MACCS Contract

Resolution 2023-235, Resolution Approving Jeffrey Beuerle as an active member of the Palmyra Fire Department

Resolution 2023-236, Resolution Authorizing the Purchase of a Capital item exceeding \$15,000.00-Recording Scanning and Digital Storage for the Tax Collector’s Office from Accu Scan Digital Archives Solutions Totaling \$22,653.20 for Tax Department from Accu Scan.

Resolution 2023-237, Resolution Authorizing change order #1 to FieldTurf USA, Inc. with increase in the amount of \$7,649.29 for the Legion Field Turf Replacement Project making the total Adjusted Contract price \$377,265.60 per ERI’S recommendation letter dated September 27, 2023

Resolution 2023-238, Resolution Authorizing Change Order #4 to Byrd Dog Paving for the Temple Boulevard Improvement Project with Field Modification as noted in ERI’s recommendation letter Dates September 26, 2023

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

Beer Fest Palmyra Fire House – September 30th, 2023

Burlington County Flu Clinic- October 26th, 2023 at Community Center 10:00 am to 12:00 noon

PTA Truck-OR-Treat- October 28th, 2023

Halloween Parade – October 30, 2023

DISCUSSION ITEMS

- Deputy Municipal Court Administrator
- Deputy Clerk
- Technical Assistant to Construction Official
- Community Center Staffing
- Collective Bargaining Agreement with PPOA/FOP#2 – Update
- Police Department Staffing - Update
- Seniors Program - Update
- Sewer Salary Guide -Update
- Trash collection – Update
- Bicycle & Pedestrian Planning Study- Update
- Highland Ave & Broad St Pedestrian/Vehicular Traffic Safety Improvement Project - Update
- River bank erosion concern in the Riverfront – Update
- New Jersey Transit/Wawa concerns- Update
- Palmyra School District Referendum–March 12, 2024 - Kickoff Meeting, October 18th, 2023
- Community gardens grant award and proposed improvements – Update
- Request for Consideration of Short-Term Rentals and Seasonal Rentals

ADMINISTRATORS REPORT

- Wizer 2023 Cyber Awareness Training Part 2
- Stormwater Management Education and Training Requirement
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**