

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Regular Council Meeting, 6:30 PM
November 20th, 2023

A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

October 16, 2023 – Council Caucus Meeting Minutes

CORRESPONDENCE

Letter – Brad Harrington, State of NJ Administrator- Neighborhood Programs Unit
Letter of Resignation – Al Zimmermann, Chief Palmyra Fire Department

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

RESOLUTIONS

Resolution **2023-252 thru** and Resolution **2023-266** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2023-252, Resolution to Affirm the Borough of Palmyra's Civil Rights Policy with respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and members of the public that come into contact with Municipal employees, Officials, and Volunteers.

Resolution 2023-253, Resolution Authorizing the Refund of Fire Inspection Fees Charged for 3095 Harbour Drive Block 153.24 Lot 3095 to Ladonna Desouza in the amount of \$45.00

Resolution 2023-254, Resolution Awarding a Non-Fair and Open Contract to GT Mid-Atlantic for Parts for the Case 321 per Quotation #PQT046764

Resolution 2023-255, Resolution Authorizing the Chief Financial Officer to make Budget Transfers to the 2023 Municipal Budget in the amount of \$59,000.00

Resolution 2023-256, Resolution Authorizing the cancellation of Taxes for a Totally Disabled Veteran at Block 50 Lot 6 for tax year 2023 and thereafter and refunding \$5,187.22 of taxes previously paid

Resolution 2023-257, Resolution Awarding a contract to Barlow Chevrolet for the Purchase of a 2023 Utility Truck in the amount of \$94,833.68 per the Recommendation of Award letter dated October 24, 2023 from Environmental Resolution, Inc.

Resolution 2023-258, Resolution Approving a one (1) year contract extension with WindRiver Environmental, LLC dba FRANC Environmental for the 2023 Transportation and Disposal of Sludge Contract for the Borough's Sewer Plant

Resolution 2023-259, Resolution Authorizing the Appointment of Michael Stokes as Fire Department Chief and Richard Dreby as Fire Department Deputy Chief for the Borough of Palmyra Fire Department

Resolution 2023-260, Appointing Tracey McGill as Part-Time Municipal Court Violations Clerk Retroactive to November 6, 2023 at the rate of \$32.00 per hour not-to-exceed 25 hours per week.

Resolution 2023-261, Resolution Authorizing the Payment of November 2023 bills in the amount of \$2,099,166.81

Resolution 2023-262, Resolution of the Borough of Palmyra Adopting the Revised and Amended Personal Policies and Procedures Manual and Supervisory's Supplement Dated November 20, 2023 with a new Effective Date of November 20, 2023

Resolution 2023-263, Resolution Approving the Loan of \$7,500,000.00 from the Borough of Palmyra to Rt. 73. LLC from funds on deposit in the Borough's Affordable Housing Trust Fund and to Execute certain documents to Effectuate the above

Resolution 2023-264, Resolution Authorizing the Borough of Palmyra to Apply to the New Jersey Department of Community Affairs (NJDCA) for a FY 2024 American Rescue Plan Firefighter Safety Program Grant

Resolution 2023-265, Authorizing Refund of Taxes paid in error on Block 54 Lot 3 in the amount of \$4,134.10 to Judith Coehl

Resolution 2023-266, Resolution Endorsing the Housing Element and Fair Share Plan

MOTION TO APPROVE TREASURERS' REPORTS

- October 2023

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

Tree Lighting December 1st, 2023

Holiday House Decorating Contest

DISCUSSION ITEMS

- Palmyra School District Referendum—March 12, 2024 - Kickoff Meeting, October 18th, 2023
- Community Gardens Grant award and proposed improvements – Update
- NJBPU EV Program Grant
- Deputy Municipal Court Administrator
- Deputy Clerk
- Technical Assistant to Construction Official
- Community Center Staffing
- Police Department Staffing and Police Chief Promotion
- Seniors Program - Update
- Trash collection – Update
- Bicycle & Pedestrian Planning Study- Update
- River bank erosion concern in the Riverfront – Update

- Fire House Floor/Improvements
- Environmental Resources Inventory and Water Conservation Ordinance
- Veterans Memorial Park maintenance- update
- Legion Field: Tennis Courts/Basketball Court Improvements

ADMINISTRATORS REPORT

- Wizer 2023 Cyber Awareness Training Part 2
- Stormwater Management Education and Training Requirement
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**