

CELEBRATING
1923 100 yrs. 2023

Borough of Palmyra
Council Caucus Meeting, 5:30 PM
November 6th, 2023

A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 13th, 2023.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11th, 2023.
- Notice to All Council Members.

APPROVAL OF MINUTES

October 16, 2023 – Regular Council Meeting Minutes

CORRESPONDENCE

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Former Knights of Columbus Property- Update

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

PUBLIC COMMENT

Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to **three (3) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

RESOLUTIONS

Resolution **2023-252 thru** and Resolution **2023-258** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

Resolution 2023-252, Resolution to Affirm the Borough of Palmyra's Civil Rights Policy with respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and members of the public that come into contact with Municipal employees, Officials, and Volunteers.

Resolution 2023-253, Resolution Authorizing the Refund of Fire Inspection Fees Charged for 3095 Harbour Drive Block 153.24 Lot 3095 to Ladonna Desouza in the amount of \$45.00

Resolution 2023-254, Resolution Awarding a Non-Fair and Open Contract to GT Mid-Atlantic for Parts for the Case 321 per Quotation #PQT046764

Resolution 2023-255, Resolution Authorizing the Chief Financial Officer to make Budget Transfers to the 2023 Municipal Budget in the amount of \$59,000.00

Resolution 2023-256, Resolution Authorizing the cancellation of Taxes for a Totally Disabled Veteran at Block 50 Lot 6 for tax year 2023 and thereafter and refunding \$5,187.22 of taxes previously paid

Resolution 2023-257, Resolution Awarding a contract to Barlow Chevrolet for the Purchase of a 2023 Utility Truck in the amount of \$94,833.68 per the Recommendation of Award letter dated October 24, 2023 from Environmental Resolution, Inc.

Resolution 2023-258, Resolution Approving a one (1) year contract extension with WindRiver Environmental, LLC dba FRANC Environmental for the 2023 Transportation and Disposal of Sludge Contract for the Borough's Sewer Plant

PUBLIC EVENTS

Virtua Mobile Grocery Store - Thursdays from 2:00 pm to 3:30 pm

Tree Lighting – Friday December 1, 2023 at 7:00 pm

DISCUSSION ITEMS

- Seniors Program - Update

- Palmyra School District Referendum—March 12, 2024 - Kickoff Meeting, October 18th, 2023
- Community Gardens Grant award and proposed improvements – Update
- NJBPU EV Program Grant
- Deputy Municipal Court Administrator
- Deputy Clerk
- Technical Assistant to Construction Official
- Community Center Staffing
- Collective Bargaining Agreement with PPOA/FOP#2 – Update
- Police Department Staffing - Update
- Seniors Program - Update
- Sewer Salary Guide -Update
- Trash collection – Update
- Bicycle & Pedestrian Planning Study- Update
- Highland Ave & Broad St Pedestrian/Vehicular Traffic Safety Improvement Project - Update
- River bank erosion concern in the Riverfront – Update
- New Jersey Transit/Wawa concerns- Update

ADMINISTRATORS REPORT

- Wizer 2023 Cyber Awareness Training Part 2
- Stormwater Management Education and Training Requirement
- Misc. items as necessary

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2023- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

***Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.