

**BOROUGH OF PALMYRA  
REORGANIZATION MEETING  
JANUARY 5th, 2024, at 4:00 PM**

**CALL TO ORDER**

The Annual Reorganization Meeting of Borough Council of the Borough of Palmyra is hereby called to order.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETING STATEMENT**

Public Notice of this meeting has been given by the Municipal Clerk in the following manner:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on November 27, 2022.
- B. Mailing written notice to the Burlington County Times, Courier Post newspaper on November 26, 2022.
- C. Notice to all Council Members.

**OATH OF OFFICE**

- A. Swearing in of Mayor-Gina Ragomo Tait (4-year term) accompanied by her children, Patrick Tait, Liza Tait. Oath of Office given by Troy Singleton.
- B. Swearing in of Councilperson Dr. Laura Cloud (3-year term) Oath of Office given by Troy Singleton
- C. Swearing in of Councilperson Jessica O'Connor (3-year term) Oath of Office given by Troy Singleton, accompanied by Thomas P Taylor

**CONVENE NEW COUNCIL**

**ROLL CALL OF COUNCIL**

**COUNCIL PRESIDENCY NOMINATIONS**

Motion to open nominations.

Motion to close nominations.

Vote for Council President

### OATH OF OFFICE

Council President Oath of Office given by Ted Rosenberg

### ACKNOWLEDGEMENT OF DIGNITARIES

PRESENTATION – F.C. Kerbeck

### PROMOTIONS

Alex Alven to Sergeant -Palmyra Police Department

**Resolution 2024-69**, Authorizing the promotion of Alex Alven to Sergeant for the Palmyra Police Department effective January 5, 2024 with an annual salary of \$111,876.

Daniel Hubel to Sergeant - Palmyra Police Department

**Resolution 2024-70**, Authorizing the promotion of Daniel Hubel to Sergeant for the Palmyra Police Department effective January 5, 2024 with an annual salary of \$108,798.32.

### STATE OF THE BOROUGH ADDRESS - Mayor Gina Ragomo Tait

### CORRESPONDENCE

Letter - LaChia L Bradshaw, Burlington County Prosecutor

### PUBLIC EVENTS

Public Events - MLK Day of Service – January 15<sup>th</sup>, 2023 @ 10:30 am – Community Center

### NEW BUSINESS

**ORDINANCE ON FIRST READING** (Public Hearing February 20, 2024)

**Ordinance 2024-01**, An Ordinance of Borough of Palmyra to Address the Requirements of the Department of Community Affairs (Department) Regarding Compliance with the Municipalities Prior Round and Third Round Affordable Housing Obligations

**Ordinance 2024-02**, An Ordinance to Exceed the 2024 Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14)

- A. Council Committees Appointments
- B. Mayor's Annual Appointments
- C. Annual Citizen Appointments
- D. Notice of Annual Borough Council Caucus Meeting and Regular Meeting Dates

**RESOLUTIONS**

**Consent Agenda-** Resolution 2024-1 to Resolution 2024-68 will be enacted as a single motion; if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately.

1. **Resolution 2024-01**, Resolution to Confirm Council Committee Appointments
2. **Resolution 2024-02**, Resolution to Confirm Mayor's Annual Appointments
3. **Resolution 2024-03**, Resolution to Confirm Mayor's Annual Citizen Appointments
4. **Resolution 2024-04**, Resolution Approving the Borough of Palmyra Official Caucus and Regular Monthly Public Meeting Dates for the Borough Council for 2024
5. **Resolution 2024-05**, Resolution Authorizing the Appointment of Ted Rosenberg, Esq., as Municipal Solicitor.
6. **Resolution 2024-06**, Resolution Authorizing the Appointment of Alexis B Batton, Esq., of Archer & Greiner, PC. as Special Counsel/Bond Attorney.
7. **Resolution 2024-07**, Resolution Authorizing the Appointment of Armando Riccio, Esq., as Special Counsel/Labor Attorney for Burlington County Municipal JIF related matters and non-police matters.
8. **Resolution 2024-08**, Resolution Authorizing the Appointment of Carmen Saginario Jr., Esq., of Capehart Scatchard as Special Counsel/Conflict Attorney.
9. **Resolution 2024-09**, Resolution Authorizing the Appointment of Andrew Brewer, Esq., of Maraziti Falcon, LLP as Special Counsel/Municipal Redevelopment Attorney.
10. **Resolution 2024-10**, Resolution Authorizing the Appointment of Robert P. Nehila Jr., of Bowman & Company LLP, as Municipal Auditor
11. **Resolution 2024-11**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Engineer
12. **Resolution 2024-12**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Sewer Engineer
13. **Resolution 2024-13**, Resolution Authorizing the Appointment of Kim M Whelan and Jennifer G. Edwards of Acacia Financial Group, Inc. as Municipal Financial Consultant

14. **Resolution 2024-14**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions, Inc. (ERI) as Special Projects Engineer
15. **Resolution 2024-15**, Resolution Authorizing the Appointment of David Gerken of Community Grants, Planning and Housing, (CGP&H) as Municipal Planner/Grants Coordinator.
16. **Resolution 2024-16**, Resolution Authorizing the Appointment of Community Grants, Planning and Housing, (CGP&H) as Municipal Affordable Housing/RCA Administrator.
17. **Resolution 2024-17**, Resolution Authorizing the Appointment of Daniel M Rosenberg, Esq., of Rosenberg & Associates, LLC., as Municipal Public Defender.
18. **Resolution 2024-18**, Resolution Authorizing the Appointment of Robert Beinfield, Esq., of Hawkins, Delafield & Woods, LLP as Special Counsel/Bond RAB Attorney
19. **Resolution 2024-19**, Resolution Authorizing the award of a Non-Fair and Open Professional Services Contract to Matthew Weng of Chance and McCann, LLC for Municipal Prosecutor in the amount of \$500.00 per session.
20. **Resolution 2024-20**, Resolution Authorizing the Appointment of any/all other Municipal Prosecutors in Burlington County, as Substitute Prosecutor
21. **Resolution 2024-21**, Resolution Authorizing the Appointment of Christopher J Powell of Hardenbergh Insurance Group as Insurance Consultant/ JIF Risk Management Consultant and Authorizing JIF Risk Management Consultant Agreement
22. **Resolution 2024-22**, Resolution Authorizing the Appointment of Mark Ruderman, Esq., of Ruderman & Roth, LLC. as Special Counsel/Labor Attorney for Police matters/Collective Bargaining Agreement Negotiations
23. **Resolution 2024-23**, Resolution Authorizing the Appointment of Carmen Saginario Jr., Esq. of Capehart Scatchard. as Special Counsel/Labor Attorney for General Labor Matters
24. **Resolution 2024-24**, Resolution Appointing Evan H.C. Crook., Esq., of Malamut & Associates as Special Counsel/Ethics Attorney
25. **Resolution 2024-25**, Resolution Appointing Kelly Grant, Esq., of Malamut & Associates as Special Counsel/COAH Attorney
26. **Resolution 2024-26**, Resolution Appointing John Hogue & Vladimir Raskin of Environmental Resources Management (ERM) as Environmental Engineers/Consultant and LSRP
27. **Resolution 2024-27**, Resolution Appointing Dominic Villecco of V-COMM Telecommunications Engineering as Monopole/Cell Communications Consultant Engineer

28. **Resolution 2024-28**, Resolution Authorizing the Mayor to Execute Contracts with All Appointed Professionals After Review and Approval by the Solicitor and the Chief Financial Officer.
29. **Resolution 2024-29**, Resolution Appointing John Gural as Administrator for The Borough of Palmyra
30. **Resolution 2024-30**, Resolution Appointing John Gural as Burlington County JIF Fund Commissioner and JIF Claims Coordinator
31. **Resolution 2024-31**, Resolution Appointing John Gural and Doretha Jackson as DOT/CDL Designated Employer Representatives
32. **Resolution 2024-32**, Resolution Appointing Doretha R Jackson as Burlington County JIF Alternate Fund Commissioner and Wellness Coordinator
33. **Resolution 2024-33**, Resolution Appointing Doretha Jackson as Municipal Housing Liaison for the Administration of the Affordable Housing Program with an annual salary of \$5,000.00
34. **Resolution 2024-34**, Resolution Appointing Tracy Kilmer as Burlington County JIF Safety Coordinator.
35. **Resolution 2024-35**, Resolution Appointing Tracey Kilmer as Vacant/Abandoned Property List Public Official for the Borough of Palmyra with an Annual Salary of \$1,500.00 effective January 1, 2024
36. **Resolution 2024-36**, Resolution Appointing Stephen Falicki as seasonal custodian employee for Legion Field Complex
37. **Resolution 2024-37**, Resolution Appointing Dale Palmer as Part-Time Supervisor Public Buildings and Grounds at the rate of \$25.00 per hour not to exceed 28 hours per week.
38. **Resolution 2024-38**, Resolution Appointing George Moore as Part-time Public Buildings and Grounds employee not to exceed 28 hours per week
39. **Resolution 2024-39**, Resolution Appointing Michele Sykes as part time Community Center/Facilities scheduling coordinator not to exceed 28 hours per week.
40. **Resolution 2024-40**, Resolution Appointing Latasha Sheppard-Jones, and Christiana Quinton as part-time Community Center Scheduling Assistants at the rate of \$15.13 per hour, not to exceed 28 hour per week
41. **Resolution 2024-41**, Resolution Appointing Frank Billingere as part-time Code Enforcement Officer not to exceed 28 hours per week
42. **Resolution 2024-42**, Resolution appointing Shawn Benedict as Part-time Special Law Enforcement Officer, Class 2 for the Palmyra Polica Department, not to exceed 28 hours per week

43. **Resolution 2024-43**, Resolution Appointing Gerald Griffin as Part-Time Class I Officer to the Borough of Palmyra Police Department not to exceed 28 hours per week
44. **Resolution 2024-44**, Resolution Appointing Ron Holt as Part-time Fire Inspector not to exceed 6 hours per week
45. **Resolution 2024-45**, Resolution appointing Ron Holt as Part-Time Housing Inspector for the Housing Rental and Resale Inspections
46. **Resolution 2024-46**, Resolution Appointing Sara Ercolono, Howard Dreby, Barbara Zeyher, Ellen Adams, Jarmilla Sheppard, Delia Spiker, Mary Boylan, Timothy Puglia and Joyce Alessandro as Crossing Guards for The Borough of Palmyra for 2024.
47. **Resolution 2024-47**, Resolution Appointing Borough of Palmyra Fire Department 2024 Members/Firefighters
48. **Resolution 2024-48**, Resolution Appointing the Borough of Palmyra Community Emergency Response Team (C.E.R.T.) Members
49. **Resolution 2024-49** Resolution appointing Josiah Murphy as Alternate Contact Person for the Burlington JIF Employment Practices Liability Attorney Consultant Service
50. **Resolution 2024-50**, Resolution Authorizing a contract with Bay Hill Environmental for Lead Testing Inspections upon request per their proposal submitted amount to be determined in the 2024 budget
51. **Resolution 2024-51**, Resolution Designating the Burlington County Times and the Courier Post as the Legal Newspapers and GovDeals.com as the Legal Auction Site for Vehicles and Property.
52. **Resolution 2024-52**, Resolution Authorizing the 2024 Temporary Budget Appropriations.
53. **Resolution 2024-53**, Resolution to Approve 2024 Temporary Debt Service for the Borough of Palmyra in the County of Burlington, State of New Jersey
54. **Resolution 2024-54**, Resolution Approving a Cash Management Plan for The Borough of Palmyra.
55. **Resolution 2024-55**, Resolution Fixing the Rate of Interest to Be Charged on Delinquent Taxes, Sewer Payments and Assessments
56. **Resolution 2024-56**, Resolution Authorizing the Tax Collector to Cancel Debits and Credits of \$10.00 or Less for Tax and Sewer Payments
57. **Resolution 2024-57**, Resolution Authorizing the Tax Assessor to file Rollbacks, Assessments, Added and Omitted Tax Appeals and Assessor's List of Corrections and Errors on behalf of the Borough of Palmyra

58. **Resolution 2024-58**, Resolution Awarding a contract to New Jersey Animal Control, LLC for 2024 Animal Control Services, subject to the Solicitor's review and the Chief Financial Officer's Certification
59. **Resolution 2024-59**, Resolution Awarding 2024 Maintenance Contract for Sewage Treatment Plant to Municipal Maintenance Company, Inc. in the amount of \$301,536.00, subject to the Solicitor's review and Chief Financial Officer's certification
60. **Resolution 2024-60**, Resolution Awarding 2024 On-Call Contracting Services Contract to Neri's Construction & Rentals, Inc. in the amount of \$573,687.00 subject to the Solicitor's review and the Chief Financial Officer's certification
61. **Resolution 2024-61**, Resolution Awarding the 2024 HVAC Maintenance Contract to Air Systems Maintenance in the amount of \$30,975.00 subject to Solicitor's review and the Chief Financial Officer's certification
62. **Resolution 2024-62**, Resolution Awarding the 2024 Wastewater Vactoring Services Contract to G.E. Mechanical, LLC in the amount of \$186,977.40 subject to the Solicitor's review and Certification of the CFO
63. **Resolution 2024-63**, Resolution Awarding the 2024 Generator Preventive Maintenance Contract to Industrial Diesel Power, Inc. in the amount of \$9,360.00 Subject to the Solicitor's Review and the Chief Financial Officer's Certification
64. **Resolution 2024-64**, Resolution Authorizing Change Order #2 to Municipal Maintenance Co. with an increase in the amount of \$36,748.00 for the Palmyra Treatment Plant Emergency Generator project making the total adjusted contract price \$330,348.00 per ERI'S recommendation letter dated December 15, 2023
65. **Resolution 2024-65**, Resolution Awarding the 2024 Palmyra Sewerage Treatment Laboratory Testing Contract to Eurofins QC, LLC in the amount of \$12,335.00 subject to the Chief Financial Officer's Certification
66. **Resolution 2024-66**, Resolution Authorizing the Payment of December bills in the amount of \$1,958,628.41.
67. **Resolution 2024-67**, Resolution Authorizing the Chief Finance Officer to Pay Vendor Bills during the Month of January 2024.
68. **Resolution 2024-68**, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk 54 Lot 3 for Failure to comply with Obnoxious Growth and Property Maintenance Violations

## PUBLIC PORTION

The public portion is for discussion on resolutions, other items listed on the agenda, or any other matter you desire to share with the governing body. It may be necessary to follow-up with persons submitting comments later. Comments should be limited to no more than (3) three minutes. All comments will become part of the record and included with the Meeting Minutes.

## COMMENTS FROM THE GOVERNING BODY

## ADJOURNMENT

### **NOTICE:**

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ 211.

**\*\*\*Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**