

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday, March 4th, 2024
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 14th, 2024.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 14th, 2024.
- Notice to All Council Members.

APPROVAL OF MINUTES

February 20th, 2024- Regular Council Meeting Minutes

CORRESPONDENCE

Thank-You Note – The Gural Family
Letter of Resignation- Jayson Rossignol

PROCLAMATIONS

Read Across America
National School Breakfast Week

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project –Update

- Sea Box/ELM Office LLC, 321 E. Broad Street Property- Update

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC COMMENT

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to three (3) minutes to speak, to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

RESOLUTIONS

Resolution **2024-94 thru** and Resolution **2024-101** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2024-94, Resolution Approving LOSAP Eligible Volunteers for 2023 in accordance with Chapter 21: A1 of the Code of the Borough of Palmyra entitled “Fire Department Length of Service Point System”.

Resolution 2024-95, Resolution Appointing Taniyka Johns as Tax Collector for the Borough of Palmyra effective January 1, 2024

Resolution 2024-96, Resolution awarding a non-fair and open contract for the purchase of a capital item exceeding \$15,000.00 for server upgrade and migration from All Covered, IT Services totaling \$27,432.00

Resolution 2024-97, Resolution Authorizing the rescinding of Resolution 2024-81

Resolution 2024-98, Resolution Authorizing the cancellation of taxes for a totally Disabled Veteran at Block 12 Lot 16 for Tax year 2024 and thereafter and refunding taxes already paid in 2024 in the amount of \$1,332.66

Resolution 2024-99, Resolution Authorizing the cancellation of taxes for a totally Disabled Veteran at Block 152 Lot 9.02 Qualifier 6003 for tax Year 2024 and thereafter and refunding taxes already paid in 2024 in the amount of \$1,726.83

Resolution 2024-100, Resolution Appointing Linda Yansick as Deputy Tax Collector for the Borough of Palmyra at the Hourly rate of \$23.38 effective March 4th, 2024

Resolution 2024-101, Resolution Authorizing the Administrator and or Chief Financial Officer to execute any documents required to engage Kaye Personnel Inc. for the hiring of a Temporary Administrative Clerk

PUBLIC EVENTS

- Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm
- Read Across America 2024, March 5, 2024, 9:00 am to 2:00 pm
- Easter Egg Hunt will be held at Legion Field on March 23rd, 2024, at 9:00 am
- Rabies Clinic to be held in April 13, 2024 in Chief Payton Flournoy Park at 1:00 pm
- Palmyra Downtown Safety Day – May 4, 2024
- Spring Townwide yard sale will be held on May 18th, 2024.

DISCUSSION ITEMS

- Chief of Police vacancy - update
- 2024 Budget – Workshop Meeting- Saturday April 6th, 2024 at 8:30 am
- Palmyra School District Special Election - \$18.4M bond referendum on March 12th, 2024
- Community Garden – status and update
- Trash collection and refuse trucks – update
- Public Works new hires - CDL Drivers (2 proposed) and Laborers (4 proposed)
- Garner v. Borough of Palmyra
- AT&T cell tower upgrade/Borough Hall generator
- Callahan Chemical facility status
- New Jersey's revised liquor license laws for breweries, distilleries, and pocket licenses
- NJDCA Local Recreation Improvement Grant for Legion Field playground upgrades – submitted February 22nd
- Tax Collector's 2023 End Year Report
- Police vehicles bid opening- February 29th, 2024

ADMINISTRATORS REPORT

- 2024 Burl Co JIF Elected Officials Training
- 2024 Burl Co JIF Cyber Security Awareness Training Part 1
- Stormwater Management Training to be completed by March 18th, 2024
- Burl Co JIF Annual Safety Celebration & Kickoff Breakfast – March 27th at 8:30am
- Misc. items as necessary

ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and sewer bills
- Parking Ordinance - additional amended code subsections required
- Veterans Affairs Committee Ordinance
- Accessory Structures/cargo containers - Zoning/Land Development Ordinance amendments

PUBLIC COMMENT

We request those wishing to have or make a public comment, sign in at the podium and state your name and address for the record. Each citizen will be allotted up to three (3) minutes to speak, to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2024- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

NOTICE:

The State Low Income household water assistance program or LIWAP can help you pay the arrears for your water and sewer bill. The program may also be able to help address tax liens due to water and sewer arrears. To get more information or apply go to waterassistance.nj.gov or call NJ 211.

*****Agenda is draft and subject to change as additional items may be added or deleted as necessary before meeting begins.**