

**Borough of Palmyra**  
**Council Caucus Meeting, 6:30 PM**  
**Monday, May 6<sup>th</sup>, 2024**  
**A G E N D A**

**CALL TO ORDER**

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Public Notice of this meeting has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 14<sup>th</sup>, 2024.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 14<sup>th</sup>, 2024.
- Notice to All Council Members

**APPROVAL OF MINUTES**

April 6<sup>th</sup>, 2024 – Budget Workshop Meeting Minutes

April 15<sup>th</sup>, 2024 – Regular Council Meeting Minutes

**CORRESPONDENCE**

Letter of Retirement/Resignation – John Yansick

Thank-You Note- The Yansick Family

Email- Jessica Shedaker

**PRESENTATION**

Safety on the Agenda – Joe Henry, Hardenbergh Insurance Group

**REDEVELOPMENT**

- Rt. 73 South Redevelopment Area- Update

Expansion of Warehouse #2, PURE, LLC Consistency Review for Amended Preliminary and Final Major Site Plan Approval

- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Sea Box/ELM Office LLC, 321 E. Broad Street - Update

**PROFESSIONAL UPDATES**

Andrew Brewer, Maraziti, Falcon, LLP

William Kirchner, ERI

**2024 MUNICIPAL BUDGET**

**Resolution 2024-126**, Resolution to Read the 2024 Budget by Title Only

**Public Hearing 2024 Municipal Budget**

**Resolution 2024-127**, Resolution Authorizing the Adoption of the 2024 Municipal Budget

**PUBLIC COMMENT**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in at the podium and state your name and address for the record. Each citizen will be allotted up to three (3) minutes to speak, to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

**ORDINANCE ON SECOND READING ( Public Hearing )**

**Ordinance 2024-08**, A Bond Ordinance Providing for Various 2024 Sewer Utility Improvements by and in the Borough of Palmyra, in the County of Burlington, State of New Jersey Appropriating \$1,040,000.00 therefor from the Sewer Utility of the Borough of Palmyra and Authorizing the issuance of \$988,000.00 in bonds or notes of the Borough to Finance part of the cost thereof.

**Ordinance 2024-09**, An Ordinance Amending the Borough of Palmyra Tree Ordinance to comply with the NJDEP requirements for a Tree removal/replacement as part of the Borough's MS4 permit requirements.

**RESOLUTIONS**

Resolution **2024-128 thru** and Resolution **2024-132** will be enacted as a single motion, if any resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

**Resolution 2024-128**, Resolution Authorizing the cancellation of taxes for a totally disabled Veteran at Block 54 Lot 20 for tax year 2024 beginning February 7, 2024 for tax year 2024 and thereafter and refunding overpayment of taxes overpaid in the amount of \$959.54.

**Resolution 2024-129**, Resolution Authorizing a purchase exceeding \$15,000.00 for Fire Department equipment in the total amount of \$48,369.54 under NJ State Contract #24-FLEET-61850 and awarding a contract to Municipal Emergency services per quote QT1805405 dated 04/01/2024

**Resolution 2024-130**, Resolution Appointing Andre Quarles, Josha Abbott and Iaasic Acosta as members of the Borough of Palmyra Fire Department

**Resolution 2024-131**, Resolution Authorizing the award of a contract to South Jersey Turf Consultants, LLC. per their various proposals dated January 18, 2024, for artificial and natural turf maintenance in the amounts of \$23,375.09 subject to pay-to-play and other state bidding requirements and per the CFO's certification.

**Resolution 2024-132**, Resolution Authorizing the Land Use Board of the Borough of Palmyra to Undertake a Preliminary Investigation as to whether the property commonly known as Block 107, Lot 14 is an area in need of redevelopment in accordance with the procedures of the local redevelopment and Housing Law and to provide recommendations to the Mayor and Council of the Borough of Palmyra

## **PUBLIC EVENTS**

- Virtua Mobile Grocery Store - Thursdays from 2 pm to 3:30 pm
- Women's Health Fair – May 16, 2024 at Palmyra Community Center
- Spring Townwide yard sale will be held on May 18<sup>th</sup>, 2024.
- NJ DMV- Palmyra Community Center Thursday 23, 2024 – (by appointment only)
- Juneteenth- Celebration of Culture – Wednesday, June 19, 2024 in Riverton Park

## **DISCUSSION ITEMS**

- Chief of Police Appointment/Promotion - update
- 2024 Salary Resolution, effective April 1, 2024
- Community Garden – status and update
- Trash collection and refuse trucks – update
- Public Works, Solid Waste Collection and/or Sewer new hires - CDL Drivers (2 proposed) and Laborers (3 proposed)
- Building Inspector- proposed new hire
- AT&T cell tower upgrade/Borough Hall generator
- Borough Newsletter proposal and kickoff meeting

- Food Concession and Restrooms at Legion Field Complex- update
- Restroom Caretaker- Proposed new hire
- “BOOM” parties in Philadelphia
- Liquor License legislation- update
- YMCA Summer Camp-update
- Palmyra Ambulance Squad proposed consolidation – update
- Land Use Board Appointment
- Approval of BCMCAA Education Conference Attendance for Tracy McGill -June 3, 2024 thru June 6, 2024, Cape May, 3 nights stay Conference \$300.00 Hotel \$693.00
- “F... Biden” sign across from Palmyra High School
- Volunteer Firefighter Vacation Program for Borough Staff
- New Web Design

#### ADMINISTRATORS REPORT

- 2024 Burl Co JIF Elected Officials Training
- 2024 Burl Co JIF Cyber Security Awareness Training Part 1
- Stormwater Management Training
- Misc. items as necessary

#### ONGOING REMINDER PROJECTS

- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal Ordinance
- Sewer Lateral responsibility Ordinance and Sewer bills
- Parking Ordinance - additional amended code subsections required

#### PUBLIC COMMENT

We request those wishing to have or make a public comment, sign in at the podium and state your name and address for the record. Each citizen will be allotted up to three (3) minutes to speak, to allow everyone an opportunity to ask questions and express their opinions or concerns. All comments will become part of the record and included with the meeting minutes.

#### MAYOR / COUNCIL COMMITTEE REPORTS AND COMMENTS

Resolution 2024- Resolution Excluding the Public from Certain Meetings Pursuant To  
Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

\*\*\*Agenda is draft and subject to change as additional items may be added or deleted as necessary  
before meeting begins.